



Staff Advisory Council

June 16, 2016

Dear Case Western Reserve University Leadership,

The Staff Advisory Council (SAC) wishes to share with you the many activities and accomplishments it has achieved over the past two years. SAC is comprised of an amazing staff who truly support the mission of Case Western Reserve University.

1. We were instrumental in initiating and developing the 2014 Staff Climate Survey
 - a. Result: 20% reduction in parking and 50% reduction in RTA passes for staff with salaries under \$50,000.00
 - b. Requested the follow-up survey in 2016, and requested repeating at 3-year intervals to match the Faculty Climate survey.
2. SAC has seats on the following University Committees;
 - a. Campus Master Plan
 - b. Tobacco-Free Campus sub-committees
 - c. Onboarding Committee
 - d. Professional Development & Learning Center
 - e. Compensation Review
 - f. CFW & ITCIO search
 - g. OIDEO External Review Board
 - h. Sustained Dialogue
3. Increased communications among staff:
 - a. Created constituency e-mail distribution lists for all elected SAC members
 - b. Re-instated newsletters in 2014; providing staff important staff-related information (<http://case.edu/sac/newsletters/index.html>)
 - c. Worked with University Marketing & Communications and ITS to upgrade our website to the new T4 platform
4. Continued involvement with the campus and surrounding community:
 - a. September Back to School Supply Drive, in conjunction with Case for Community Day, delivered 30 boxes to two schools – Michael R. White School and Mary M. Bethune School.
 - b. The 2015 Basket Raffle raised \$5,000.00. This year all proceeds were donated to US Together. Our total contribution over the past 15 years is \$71,300.00.
 - c. Nepal student group earthquake relief
 - d. Crafters@Case founded by CWRU staff and supported by the SAC Community Services Committee. Their 2015 sale in early December, 2015 resulted in \$1,043.00 in sales, of which, \$900.00 was donated to the Cleveland Foodbank and matched by the WKYC Double Your Dollar Day Telethon. The remainder was donated to the SEEF.
5. Recommended several policy changes to Administration;
 - a. Increased the number of sick days that can be used for family leave from 8 to 12 per year in conjunction with FMLA leave)
 - b. Tuition benefit increase



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6. Continued supporting the Training and Development of staff members
 - a. In 2015 (our 6th year), over \$1,000 was raised for the Staff Educational Enhancement Fund (SEEF) at the Steps for Staff walk. We have raised over \$4,500 in the 6 years.
 - b. Raised \$889.00 for the SEEF at the Spring 2015 Valentine's Day Bake Sale
 - c. Awarded \$4,070.67 in SEEF awards (Fall 2014 and Spring 2015)
 - d. Administrative Professionals Network, launched in early 2014, has offered training courses. Since then, three APN conferences have been held and have grown nearly 200 members and provided professional photographs to members

7. Ongoing initiatives
 - a. Adelbert/Circle Drive traffic light was finally installed by the City of Cleveland
 - b. Advocated to reduce overdue performance reviews (university action dropped late-review rate from 10% to 3%)

Jim Nauer, SAC Chair 2015-16

Suzanne Healy, Vice Chair

Barb Juknialis, Past Chair

Diana S. Fox, Secretary

