

Staff Advisory Council General Council Meeting Minutes

Friday, April 28, 2023 @ 10:00am - 11:30am in the Toepfer Room and via Zoom

Welcome and Call to Order at 10:03 am by Dawn Ellis.

Presentation: Theresa Grigger shared a PowerPoint presentation detailing the results from the Community Service committee's basket raffle. 26 baskets were contributed and a \$3000 check was presented to Brandon Chrostowski, President and CEO of EDWINS Leadership and Restaurant Institute. Mr. Chrostowski spoke briefly about his program and thanked the group.

Minutes approved without amendments: Motion by Kathryn Howard, seconded by Paul Keeley. All in attendance approved.

New Business

- Attendance and Voting Sheet - Raymond Krajci shared the new attendance and voting Google sheet and explained how they would work. We will be moving to this as a more accurate way to keep track of voting and attendance.
- SAC Vice Chair and Secretary Elections – Karyn Newton explained that we had one Vice Chair candidate, Kathryn Howard. Kathryn introduced herself and gave a brief speech. There weren't any Secretary candidates. Kathryn Howard will be declared the Vice Chair by acclamation as the only candidate. The Executive Committee will need to appoint a Secretary.

Old Business

- Raymond Krajci reminded everyone why the group was voting on two new resolutions and votes occurred.
 - 1) Resolution to Adopt the Democratic Rules of Order
Ray Krajci made a motion to pass. Elizabeth Miller seconded.
76% voted for
10% voted against
13% abstained
The motion passed.
 - 2) Resolution to Formalize the Standing Rules
Ray Krajci made a motion to pass. Karyn Newton seconded.
80% voted for
6.7% voted against
13.3% abstained
The motion passed.

Reports of Standing Committees

Communications: Karoline Kramer*, Susan Reichert

- The SAC Annual Report was completed and will be sent to the President, Provost and others
- Should SAC have swag to distribute at Party on the Quad? The committee will provide quotes to the Exec Cmte.

Community Service: Theresa Grigger*

- Highlighted basket raffle results. Spoke about the recent successful Administrative Professionals Network conference and gave details for where to drop donations for the Dress for Success. The committee will meet again in May.

Elections: Karyn Newton*, Jim Prince

- Thursday, September 14, 9-10:30 am will be the new SAC member orientation. It will be held in the Tink Ballroom A.

Fringe Benefits:

- Samantha Bailey will be the committee's new chair and the SAC liaison to the university's fringe committee.

Staff Policy: Jim Nauer*

- The committee had follow-up questions for HR regarding the compensation project. HR's responses will be shared with the SAC general council.

Staff Recognition: Teresa Underwood, Paul Keeley*

- Committee is in the middle of selecting the award winners. The voting meeting will be in May. The committee is also continuing to work on a Kudos Board idea.

Staff Training and Development: Ray Krajci*

- The Committee is working on relaunching the Staff Education Enhancement Fund. It will also host a presentation in June from Paul Zeleza on the CLE college initiative.

Reports of Ad-Hoc Committees and Liaisons to the University Committees

Sustainability Initiatives, Carlier Myers

Diversity Leadership Council, Carlier Myers

- Carlier Myers was unable to attend to report but did submit written reports.

Faculty Senate, Dawn Ellis*

- The group had a visit from the new Senior Vice President for Research Michael Oakes. He would like to improve communication between the research staff and administration to make the processes more streamlined and effective, specifically regarding grants.

Parking Advisory, Paul Keeley*

- There wasn't a meeting. Some Council members expressed concern regarding the garage parking physical structures and the parking amounts charged to those working from home. If people have seen an increase in their parking fees, please let Dawn Ellis know. The administration is rethinking the current parking subsidy threshold.

Community Review, Paul Keeley*

- No update

Announcements from the Executive Committee

- There will be a vote at the June SAC General Council meeting to determine whether the group will continue with hybrid meetings or will move to fully in-person. This will need a 2/3 majority vote to pass. Please be prepared to vote and discuss at the June meeting.

- The Executive Committee met with Carolyn Gregory and presented the follow-up compensation questions from the Staff Policy committee. Those responses will be shared with the SAC General Council members.
- There was a lengthy conversation regarding the Student Affairs reorganization with several members sharing how they personally have been affected. The Executive Committee had met with the President and Provost prior to the GC meeting and shared what the EC had been told about the process from the VP and President's perspective. The staff members were asked what feedback they would give to the administration: clearer communication, ready to receive feedback, have a plan first, don't assume the Deans are passing information down to their schools, gather feedback from staff beforehand to inform the process.

Adjourned at 11:29 am. Dawn Ellis made a motion to adjourn. Paul Keeley seconded.

In Attendance: Bober, Brandt Miller, Burton, Clark-Taylor, DeCaro, Ellis, Goodman, Grigger, Harnar, Hirsch, Holland-Golphin, Howard, Juknialis, Keeley, Krajci, Kramer, Marcus, Miller (Elizabeth), Monyak, Nauer, Newton, Prince, Rehl, Retzer, Rizk, Schroeder, Seneff, Sexton, Subhas, Underwood, Wright, Vibbert

Excused: Abouzaid, Bohatka, Boorman, Croone, Hess, Hilditch, Hess, Myers, Reichert