

Staff Advisory Council General Council Meeting Agenda/Minutes

2024-10-17 / 10:00 a.m. / Toepfer Room and [Zoom](#)

Agenda

1. Welcome
2. Acknowledgements
3. Meeting Expectations
 - a. [Staff Advisory Council Standing Rules](#)
 - b. [Democratic Rules of Order](#)
 - a. Record attendance and vote with the [Staff Advisory Council Register](#)
 - c. Hybrid meeting considerations:
 - i. In-person: Raise your hand to be called upon before speaking. When you do speak, remember to turn on the microphone and introduce yourself (there are new microphones in the Toepfer Room, so be prepared to learn new technology if it is your first time in the room this season).
 - ii. Zoom: Use the [Raise Hand feature](#) to be called upon before speaking. When you do speak, please introduce yourself. Please participate by speaking, not via the chat.

Standing Business

1. Approval of Minutes
 - a. [2024-08-09 SAC General Council Meeting Agenda/Minutes](#)
 - i. Approved by acclamation
2. [Staff Advisory Council Finances](#)
 - d. Allocated/Spent:
 - i. \$626 for orientation refreshments ([2024-08-22 Orientation Bon Appetit Catering.pdf](#))
 1. Motion: *Ratify the decision to spend \$626 expense for orientation.*
 - a. Approved by acclamation
 - ii. \$300 for school supply donation
 1. Motion: *Ratify the decision to spend \$300 for school supply donation.*

- a. Approved by acclamation
 - iii. \$120.50 for October meeting refreshments ([2024-10-14 October GCM Bon Appetit Catering.pdf](#))
 - 1. Motion: *Ratify the decision to spend \$120.50 for October meeting refreshments.*
 - a. Approved by acclamation
 - e. Remaining: \$4,870.55
- 4. [Chair's Report](#)
 - a. Motion: *The Staff Advisory Council will task Adam Binkley with organizing a listening session to gather SAC feedback on the campus freedom of speech policy and report back at the December General Council Meeting.*
 - i. Approved by Acclamation
- 5. Standing Committee Reports
 - a. [Communications](#)
 - i. Communication Best Practices
 - 1. The committee will relay appropriate emails to staff given plenty of lead time.
 - b. [Community Service](#)
 - c. [Elections](#)
 - d. [Fringe Benefits](#)
 - i. Anne Ferretti (cag171)
 - e. Staff Policy
 - i. No report
 - f. [Staff Development & Training](#)
 - g. [Staff Recognition](#)
- 6. Liaison Reports
 - a. Parking Advisory Update
 - i. Triangle Parking Garage completed
 - ii. Developing campus vehicle fleet hub near Mt Sinai
 - iii. Lot 55 will be free after hours for anyone who already has a campus parking permit

- iv. New EV chargers to be installed across campus
- v. SP+ returns to replace LAZ for parking management on behalf of CWRU
(Note: LAZ is still contracted with UH and University Circle.)

Unfinished Business

1. Motion: *To dissolve the Family and Community Care ad hoc Committee, referring their business to the Fringe Benefits Committee; the Elections Documentation ad hoc Committee, referring their business to the Election Committee; and the Staff Engagement ad hoc Committee.*
 - a. Approved by acclamation

New Business

1. Motion: *The Staff Advisory Council allocate \$125 per general council meeting for refreshments for the rest of the 2024-2025 fiscal year (December, February, April, and June), for a total of \$500.*
 - a. Postponed to acclamation
2. Motion: *The Staff Advisory Council amend Article II, Section 2 of its Standing Rules by adding the text "At the start of each fiscal year in July, each general council meeting for the upcoming fiscal year will be allocated \$125 for refreshments, for a total of \$750 allocated per fiscal year.*
 - a. Postponed by acclamation
3. Motion: *The Staff Advisory Council strongly recommends that the University include staff representatives in the development of the campus Master Plan.*
 - a. Passed by acclamation
4. [Resolution to Allow Allocation of Funds by Ballot](#)
 - a. Passed by acclamation
5. Motion: *The Staff Advisory Council organizes a Holiday Happy Hour event on Thursday, December 12 from 4:00 pm - 6:00 p.m. at the Jolly Scholar and allocates \$200 for food.*
 - a. Passed by acclamation
6. Open Invitation for Motions and/or Discussion
7. [Staff Advisory Council Feedback Form](#)
8. Adjournment

Notes

1. Reporting in Absentia
 - a. Diversity Leadership Council
2. No reports
 - a. Sustainability
 - b. Fringe Committee

References

- [Staff Advisory Council Register](#)
- [Staff Advisory Council Constitution](#)
- [Staff Advisory Council Standing Rules](#)
- [Democratic Rules of Order](#)

Attendees

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