

Staff Advisory Council General Council Meeting Agenda/Minutes

2025-12-11 / 10:00 a.m. / Toepfer Room and [Zoom](#)

Agenda

1. Welcome
2. Acknowledgements
3. Meeting Expectations
 - a. [Staff Advisory Council Standing Rules](#)
 - b. [Democratic Rules of Order](#)
 - c. Record attendance and vote with the [Staff Advisory Council Register](#)
 - c. Hybrid meeting considerations:
 - i. In-person: Raise your hand to be called upon before speaking. When you do speak, press and hold the microphone button and please introduce yourself.
 - ii. Zoom: Use the [Raise Hand feature](#) to be called upon before speaking. When you do speak, please introduce yourself. Please participate by speaking, not via chat.

Standing Business

1. Approval of Minutes
 - a. [2025-10-16 SAC General Council Meeting Agenda/Minutes](#)
 - i. Approved by acclamation
2. [Chair's Report](#)
3. Standing Committee Reports
 - a. [Communications Committee](#)
 - b. [Community Service](#)
 - c. [Staff Development and Training](#)
 - d. Staff Policy
 - e. [Staff Recognition](#)
4. Liaison Reports
 - a. Parking Advisory

Unfinished Business

1. None

New Business

1. [Mental Health First Aid \(MHFA\) Interest Form](#)
2. Annual Compliance Training returns in early January, with a March 31 deadline.
3. OneCWRU/Stronger Together 5K event on April 18
4. Open Invitation for Motions and/or Discussion
 - a. Gift for Carolyn Gregroy's retirement: please send ideas to sac-executive@case.edu .
 - b. Interest in creating a carpool program; perhaps tag on to any Earth Day events the University has planned. Contact Stephanie Corbett with the Office of Energy and Sustainability.
5. [Staff Advisory Council Feedback Form](#)
6. Adjournment

Notes

1. No reports
 - a. Elections Committee
 - b. Fringe Benefits Committee
 - c. Diversity Leadership Council
 - d. Sustainability
 - e. Faculty Senate

References

- [Staff Advisory Council Register](#)
- [Staff Advisory Council Constitution](#)
- [Staff Advisory Council Standing Rules](#)
- [Democratic Rules of Order](#)

Attendees

Anaya	Isaac
Bartel	Alaina
Begalla	Rose
Binkley	Adam
Bober	Liz
Brandt Miller	Celinda
Breeze	William
Brown	Dawn
Campbell	Sheila
Cannata	Gina
Daniels	Nichelle
Dillard	Darlena (Dee)
Dorsett	Claire
Dotson	Jules
Fuller	Rebecca
Grigger	Theresa
Hewitt	Julie
Howard	Joseph
Johnson	Kiersten
Kalfas	Liz
Keeley	Paul
Keller	Jennifer
Klonowski	Kate
Kramer	Karoline
Lobdell	Kyra
Mahalingam	Shanmuga
Maresco	Shae
Marshall	Deborah
Marston	Kerianne
Nauer	James
Sabo	Steven

Sellars	Keesha
Skapin	Katie
Sonnhalter	Chris
Stoner	Nicole
Tschetter	Suzi
Vergara-Martel	Armando
Violette	Erin
Willis	Heather
Zickel	Lee