

# Staff Advisory Council General Council Meeting Agenda/Minutes

2026-06-11 / 2:30 p.m. / Toepfer Room and [Zoom](#)

## Agenda

1. Welcome
2. Acknowledgements
3. Meeting Expectations
  - a. [Staff Advisory Council Standing Rules](#)
  - b. [Democratic Rules of Order](#)
  - a. Record attendance and vote with the [Staff Advisory Council Register](#)
  - c. Hybrid meeting considerations:
    - i. In-person: Raise your hand to be called upon before speaking. When you do speak, press and hold the microphone button and please introduce yourself.
    - ii. Zoom: Use the [Raise Hand feature](#) to be called upon before speaking. When you do speak, please introduce yourself. Please participate by speaking, not via chat.
4. Vice President and Chief Human Resources Officer [Amanda Bailey](#)
  - a. Welcome Amanda to speak to the Council
    - i. Began at CWRU on April 1
    - ii. Currently getting to know the campus community and learning about the current environment
    - iii. Future Priorities and Interests
      1. Improving hiring and onboarding processes
      2. Employee retention and development of leaders
      3. Revamping performance reviews: common performance review date, establishing job catalog/tracking, redesigning performance documents

## Standing Business

1. Approval of Minutes
  - a. Approved by acclamation.
2. Finance Update
  - a. Updated report pending; spending on OneCWRU Day
3. [Chair's Report](#)
  - a. Paul will be leaving on a medical leave of absence on June 25 for two months
4. Standing Committee Reports
  - a. [Communications Committee](#)
  - b. [Community Service](#)
  - c. Elections Committee
  - d. Fringe Benefits
  - e. [Staff Development and Training](#)
  - f. Staff Policy
  - g. [Staff Recognition](#)
5. Ad hoc Committee Reports
  - a. None
6. Liaison Reports
  - a. None

#### **Unfinished Business**

1. None

#### **New Business**

1. Frustrations with parking fee increase
2. "I move to retire the Staff Advisory Council Election Committee. In its place an Elections Officer shall be appointed to the Staff Advisory Council Executive Board."  
*The duties of the Elections Officer are to coordinate, hold, and certify annual elections of the Staff Advisory Council and to work with the Staff Advisory Council executive board on membership and other duties as required.*
  - a. Tabled until August meeting

3. Open Invitation for Motions and/or Discussion
  - a. Motion: Establish a working group to discuss wording for updating the SAC Constitution regarding retirement of Elections Committee. Email [adam@case.edu](mailto:adam@case.edu) or [sac-elections@case.edu](mailto:sac-elections@case.edu) if interested in participating.
    - i. Approved by acclamation
4. [Staff Advisory Council Feedback Form](#)
5. Adjournment

## Notes

1. No reports
  - a. Diversity Leadership Council
  - b. Faculty Senate
  - c. Fringe Committee
  - d. Parking Advisory
  - e. Sustainability

## References

- [Staff Advisory Council Register](#)
- [Staff Advisory Council Constitution](#)
- [Staff Advisory Council Standing Rules](#)
- [Democratic Rules of Order](#)

## Attendees

Anaya	Isaac
Baker	Deja-Verenda
Bartel	Alaina
Begalla	Rose
Binkley	Adam

Bober	Liz
Brandt Miller	Celinda
Breznai	Ned
Campbell	Sheila
Cannata	Gina
Dillard	Darlana (Dee)
Dotson	Jules
Fuller	Rebecca
Green	Holly
Gronborg	Jodi
Hewitt	Julie
Johnson	Kiersten
Jokubatis	Alec
Kalfas	Liz
Kramer	Karoline
Lobdell	Kyra
Mahalingam	Shanmuga
Marshall	Deborah
Nauer	James
Sabo	Steven
Sellars	Keesha
Skapin	Katie
Steirer	Jonathan
Stoner	Nicole
Vergara-Martel	Armando
Willis	Heather
Zickel	Lee