



2022-23 Financial Aid Checklist and Timeline for the Summer Semester: Pupil Services License in School Social Work

FAFSA Application (Anytime)

- 2022-23 Free Application for Federal Student Aid (FAFSA)
Website www.fafsa.ed.gov Mandel School Code E00084

Apply to Baldwin Wallace – Complete Verification/Registration

- Complete Baldwin Wallace's online application for admission to the Graduate Education Program
Select CWRU School Social Work as your program of interest.
- Complete the School Social Work Program Verification of Eligibility for Enrollment see *attached document-
Please return Verification form to Sarah Andrews for certification*
- Contact Gail Habig, Program Assistant at BW to register your classes.

FA Packaging and CWRU Financial Aid Application (After April 1)

- Complete your CWRU Financial Aid Application- After you are Registered you will need to put in how many credits you are registered for Summer, Fall and Spring.
<https://myfinancialaid.case.edu/NetPartnerStudent/Logon.aspx>
- After May 2nd**- Once your FAFSA/CWRU Financial Aid Application has been completed, your FA Package will be processed. (If those items aren't completed the package won't be sent)

You will receive an email from University Financial Aid notifying you that you accept you awards.
Accept/Decline Awards- After you have accepted your awards you will also need to verify that you completed all of your loan documents. <https://myfinancialaid.case.edu/NetPartnerStudent/Logon.aspx>
- Complete Grad PLUS Loan Application- **After May 15, 2022**- www.studentloans.gov
This is the Credit portion of the Graduate PLUS loan.

Important Dates for the Summer Semester:

Student Loan Disbursement Date- July 2nd. (The 2022/23 FAFSA is effective on July 1st)

Refunds- Processed a few days after the Student Loan Disbursement date

BW/ CWRU – Pupil Services License in School Social Work

Baldwin Wallace participates in a cooperative program for graduate students enrolled at the Case Western Reserve University Mandel School of Applied Social Sciences (Mandel). The school social work program will meet your requirements to be eligible to apply for a Pupil Services License in School Social work through the Ohio Department of Education.

Graduate Education courses are taken at Baldwin Wallace and Mandel School to complete requirements for the eligibility to apply for the school social work license.

Students enroll in the following three graduate education courses at Baldwin Wallace:

- EDU-510 Educational Studies- (3 credit hours)
- EDU-584 Pupil Services and Community Resources (3 credit hours)
- EDU-573 Education of Children with Special Needs (3 credit hours)

Billing

BW tuition is not billed through Case Western Reserve University; you are responsible for paying them directly. CWRU Financial aid can be used to cover your cost of attendance, including books and supplies, and living expenses when attending the summer semester.

You can pay them online or through contacting their cashier's office.

[Cashier's Office](#)

(440) 826-2217

cashier@bw.edu

(440) 826-3073 (fax)

<http://www.bw.edu/tuition/payments/index>

Refunds

Your loans would be disbursed after the summer disbursement date of July 2nd.

The overage will be issued to you in the form of a refund check. Checks are issued around the 2nd week of July and can be direct deposited to your bank account. You will want to make sure to pay your balance with BW before Mid-July to avoid any late fees.

Important Contacts

Mandel School Contacts

Sarah S. Andrews, MA, MSSA, LISW-S
Senior Instructor and
Director of School Social Work
sarah.andrews@case.edu
[216-368-2327](tel:216-368-2327)

Richard Sigg
Director for Recruitment and Enrollment
207 Mandel School 216-368-1108
richard.sigg@case.edu

Baldwin Wallace University Contacts

Gail Habig
Program Administrator
Division of Education- BW
440-826-6534
GHabig@bw.edu

Office of Admissions – BW
275 Eastland Rd
Berea, OH 44017-2088
maed@bw.edu
Fax: 440-826-2778

Cashier's Office- BW
440-826-2217
cashier@bw.edu
440-826-3073 (fax)