

### Preparing for Incoming Students

Field First Fridays Julianne Foster LISW-S August 4, 2023



## <u>Welcome to our first</u> Field First Friday (FFF)!

- First Friday of the month at 12:00pm EST
- Zoom <u>link</u> will always be the same
  - Meeting ID: 673 987 5758 Passcode: 891923
- Main objectives of FFF:
  - Enhance Field Instructors' knowledge and understanding about best practices with students
  - Learn about resources and tools to help support student learning
  - Participate in solution-focused discussions and troubleshoot complex situations
  - Enage and network with other professionals within Ohio and the US
  - Enhance Field Instructors' partnerships with the Mandel School & Field Faculty Advisors



# **Today's Objectives:**

- Review the Mandel School's Field Education Department Resource webpage and review resources
- Explore similarities and differences when preparing for Generalist vs. Specialized year students
- Discuss and brainstorm different ways Field Instructors prepare for students and what to expect the first days/weeks of practicum
- Discuss questions or concerns regarding current or future students



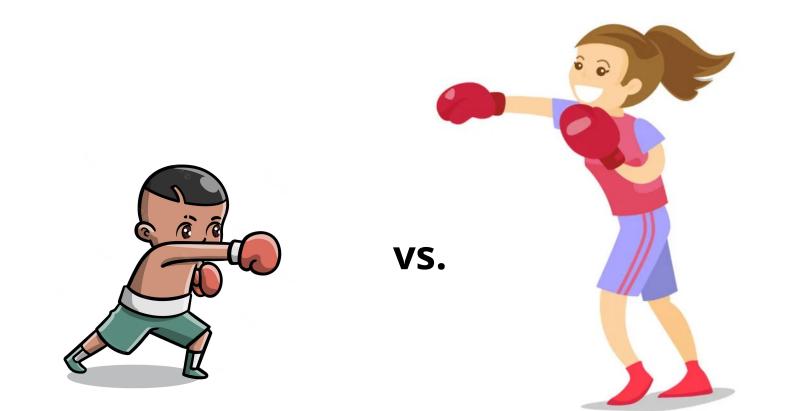
## <u>Mandel School's</u> Field Education Resources

Jack, Joseph and Morton Mandel School of Applied Social Sciences - Field Education Resources Webpage





### **Generalist vs. Specialized Students**





### <u>Students' Requirements</u>

- Learning Agreement & Evaluation
  - Every semester or every other (program dependent)
- Field Conference
  - Every semester or every other (program dependent)
- Professional Development (PD) Event
  - 1-2 per semester (program dependent)
- Time Reports
  - Must specify day supervision occurs each week
  - Due 5th of every month (or next business day if weekend)
- Competency-Based Learning
  - Students are strongly encouraged to bring their Learning Agreement to each supervision meeting
- 125 250 hours per semester (program dependent)
- Supervision 60-90 minutes per week
- Seminar Assignments (Reflections, Organizational Assessment, Organizational Intervention & Evaluation)



### **Preparing for Incoming Students**

#### <u>Before Student(s) Start</u>

- Develop written orientation schedule
- Email student and confirm start date/time, location, parking
- Ensure student has completed all onboarding requirements (i.e., background check, SWT, etc.)
- Inform staff about student's arrival date
- Arrange for student to have building access, workspace, technology, electronic records, phone, etc.
- Identify tasks, activities meetings, & projects student can work on
- Compile list of resources, articles, abbreviations, etc. to help student learn about organization and population served
- If you are an External FI, contact Task Supervisor and review roles and responsibilities

#### <u>First Days & Weeks</u>

- Tour the organization and meet staff
- Review organizational policies, student/Fl responsibilities, safety protocols
- Arrange shadowing opportunities for student to observe each step of process (intake through termination)
- Discuss supervision process and schedule weekly supervision times
- Review syllabi, assignments, due dates
- Share and add to the list of tasks, activities, and projects the student can work on
- Develop Learning Agreement
- Schedule Field Conference
- If you are an External FI, meet with student and Task Supervisor and develop a plan for ongoing and frequent communication



# **Small Group Activity**

- Go to link provided in the chat or scan QR code below
- Identify one person to be the "notetaker" to input everyone's ideas into the Google Form
- Brainstorm and discuss different tasks, activities, or projects you do to prepare for incoming students
- Please specify one task per slot in order for us to easily compile the information (which will be shared following FFF)
- Submit the form after your group is done





## **Questions, Concerns and Support**

- Real life experiences successes, opportunities for growth, suggestions, or feedback
- Missed something? Watch today's pre-recorded FFF mini-training <u>here</u>
- Share your feedback
  Click <u>here</u> or scan





## **Upcoming Events**

- Field First Friday: Learning Agreements & SMART Goals
  - Friday, September 1, 2023 12:00pm EST
  - Facilitator: Rob Lieberman
- **ADEI Training Series:** What's the Difference Between Cultural Competence, Cultural Humility and ADEI?
  - Friday, September 15, 2023 12:00pm 2:00pm EST
  - Presenter: Kathy G. Purnell PhD, MSW



### **Mandel Field Education Resources (1)**

- <u>Field Education Department Website</u>
- Field Education Resource Website
- <u>"The Role of Field Instruction in the Education</u> <u>and Development of Professional Social</u> <u>Workers"</u> (great video for newer Field Instructors)
- <u>Tevera</u>
- Field First Fridays
- <u>External Field Instructor Application</u>



### <u>Mandel Field Education Resources (2)</u>

- <u>Active Shadowing Template Direct Practice</u>
- <u>Active Observation Template Community</u> <u>Practice</u>
- <u>Field Placement Orientation Checklist</u>
- Employer-Based Field Placement Application
- <u>10 Competencies Resource</u>
- Professional Development (PD) Decision Tree



### **Curriculum Resources & Student Manuals:**

- On-Campus MSW Curriculum
- On-Campus Advanced Standing MSW Curriculum
- <u>2023-24 Field Education Manual On-Campus Weekly MSW</u>
- Intensive Weekend MSW Curriculum
- Intensive Weekend Advanced Standing MSW Curriculum
- <u>2023-24 Field Education Manual On-Campus Intensive</u> <u>Weekend MSW</u>
- Online MSW Curriculum
- Online Advanced Standing MSW Curriculum
- 2023-24 Field Education Manual Online MSW



## NASW, CSWE & CSWMFT Board Resources

- NASW Practice Standards & Guidelines
- <u>CSWE User's Guide for the National Field</u>
  <u>Instructor Training Repository</u>
- <u>CSWE 2022 Educational Policy and</u> <u>Accreditation Standards</u>
- <u>SWT License Instructions</u>

