

## **Student Financial Services Nonresident Alien US 1098-T Request Form (without W-9S)**

Note: This form should only be completed if your US citizenship status is non-resident alien. If you are a permanent resident, please contact International Student Services to have your citizenship status updated in SIS.

Per Internal Revenue Service regulations, Case Western Reserve University is not required to complete a 1098-T Tax Form to non-resident alien students. However, the IRS does require the university to provide the tax form upon request by the student. Please complete the below information in order to formally request a 1098-T for the desired tax year. Once your request has been processed, you will be able to access the tax form in SIS.

- **Student Information**

Date \_\_\_\_\_

Student's Name \_\_\_\_\_

Student ID Number \_\_\_\_\_

Requested Tax Year \_\_\_\_\_

Student's Signature \_\_\_\_\_

- **Social Security Number or Tax Identification Number**

Please select one of the following:

\_\_\_\_\_ I do not have an SSN or TIN, or am refusing to provide it to Case Western Reserve University.

\_\_\_\_\_ I have verified with Student Financial Services that Case Western Reserve University is possession of my SSN or ITIN.

- **Filing Instructions**

Please email the completed form to [studentaccounts@case.edu](mailto:studentaccounts@case.edu).