How to Make a Test Reservation in AIM

1. Log into AIM at andes.accessiblelearning.com/CWRU/.

2. Find the “Alternative Testing” Link on the left side of your screen:

3. Use the “Select Class” dropdown to find the course you have an exam in:

4. Follow the prompts.

Things to know

- If the exam is less than 3 days out, then you will be prompted by a late request popup. Just fill out the items on the pop up then your appointment will process.
- If the instructor has not filled out their faculty form, then you cannot process a late notice exam. Email testing@case.edu with the course and exam information for assistance.
- If it is more than 3 days out, then you will get a notification that the form will need to be filled out by your instructor. Your appointment is still set and you have done what is needed from you.

Questions?

Contact the Office of Accommodated Testing and Services at testing@case.edu or 216.368.0399 with questions or to set up a Zoom meeting to walk through the process. You can also check Scheduling Accommodated Exams on our website for a more detailed step-by-step.