ACCESS TO NUTRITIOUS FOOD

SNAP – Supplemental Nutrition Assistance Program

Eligibility
Those Eligible:
- Individual living alone or individual living with others but eating separately
- Parents, minor children, and adult children under 22 (must be included in their parents’ assistance group) living in same household
- Income is under 130% Federal Poverty Level Guidelines
- Non-citizens who have lived in the US for more than 5 years

Not Eligible:
- Non-citizens who have lived in the US under 5 years
- Intentional program violators
- Social security failure
- Failure to cooperate with JOBS
- Parole violator or fleeing felony
- Children in foster care
- Individuals in public institutions
- Strikers
- Ineligible students

What SNAP Benefits Can Buy
Can Buy: Fruits and Vegetables, Meat, Poultry, Fish, Dairy Products, Breads, Cereals, other foods such as snack foods and non-alcoholic beverages, seeds and plants that will produce food for the household to eat

Cannot Buy: Beer, Wine, Liquor, Cigarettes, Tobacco, Vitamins, Medicine, Supplements, prepared foods for immediate consumption (such as ready to eat wrap, pre-made salad, warm rotisserie chicken), hot foods, nonfood items such as paper products, household supplies, hygiene items, cosmetics, and petfood

Income
Individuals must be under the 130% Federal Poverty Level and then a budget is completed to determine the amount of SNAP allotted. (Gross monthly income of 130% of the federal poverty level)

130% Federal Poverty Level for:
Families of 1: $1,396
Families of 2: $1,888
Families of 3: $2,379
Families of 4: $2,871
Families of 5: $3,363
Families of 6: $3,855
Families of 7: $4,347
Families of 8: $4,839

Student Exemption
Individuals enrolled in an institution of higher learning at least half time are considered ineligible for SNAP benefits unless they meet one of the following Student Exemptions:
- 17 years or younger or 50 years or older
- Eligible for work study
- Expected Family Contribution of Zero
- Enrolled fulltime and single parent with a child under 12 years of age
- Physically or mentally unfit to work
- Ohio Works First recipient

Dean of Students Office
110 Adelbert Hall • Cleveland OH 44106 • 216.368.1527 • deanofstudents@case.edu
- Enrolled through Ohio Works
- Employed or self-employed for a minimum of 20 hours per week and paid
- Participating in On The Job training
- Care of a child between 6-11 years old and adequate childcare is unavailable

**How to Apply**
All applications are to be processed within 30 days from the date the agency receives the application. Paper and electronic applications are screened, and appointments are scheduled for SNAP. The intake interviews are completed by phone. Each eligibility program is typically a one-year certification period and will require a reapplication within the 11th month of certification. Adults in a household who are considered able-bodied adults without dependents may be subject to work, education, or training requirements to receive SNAP benefits.

*Paper Applications:* [JFS SNAP Form 7200](#). Print the application from the website. Complete all information. Submit completed application in mail to 1641 Payne Ave Ste. 520 Cleveland OH 44114.

*Phone Applications:* Call 844.640.6446 Monday to Friday 8am to 4pm.


**Verification Documentation**

<table>
<thead>
<tr>
<th>Criteria of Eligibility</th>
<th>How can it be verified?</th>
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<tbody>
<tr>
<td>Household Composition/Eating Arrangements</td>
<td>Can be self-declared and only requires a written statement if conflicting information found</td>
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<tr>
<td>Age, Citizenship, Identity</td>
<td>Birth certificate, State ID/Driver License, US Passport, crib cards for newborns, school records for minor children</td>
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<td>Non-Citizenship Status – if applicable</td>
<td>Immigration documents</td>
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<tr>
<td>Earned or unearned income</td>
<td>Paystubs, employer statements, award letters, w2s, 1099s, etc.</td>
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<tr>
<td>School enrollment and attendance – if applicable, for adults</td>
<td>School documents (student schedule or unofficial transcript)</td>
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<td>Residency/address</td>
<td>Piece of received mail, utility bill, lease agreement, mortgage statement</td>
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<td>Shelter expenses – non mandatory deduction</td>
<td>Lease agreement/mortgage statement – must be provided to include expense in SNAP budget</td>
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<tr>
<td>Utility allowance – non mandatory deduction</td>
<td>Gas, Electric, Phone, Water, Trash, oil, propane, etc. – Utility Bill must be provided to include expense in SNAP budget</td>
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<tr>
<td>Medical Expenses – non mandatory deduction</td>
<td>One time or ongoing medical expenses for disabled individuals only. 1st $35 disregarded.</td>
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<tr>
<td>Disabled status</td>
<td>For work requirements and other eligibility criteria (aged, blind, or disabled status)</td>
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