

PARENT HANDBOOK

CAMPER AGES

Camp is for children ages 8-16. **Please note that all campers must be at least 8 years old by August 30, 2019.

CAMP DATES AND TIMES

Camp opens June 5 – July 5, 2019 Monday through Friday

* Camp is closed July 4, 2019

Camp Option	Camp Times	Notes
NYSP Classic	8:00am-1:30pm	Includes all activities; free physical and free lunch Swimming is Mandatory
NYSP Aftercare	1:30pm-5:30pm	Organized sports activities. Swimming on Friday only
NYSP Intensive	1:30pm-5:30pm	Includes Cultural Awareness classes such as cooking, guest speakers, and field trips. Monday -Thursday swimming is Included.

CAMP TUITION

Residence	NYSP Classic	Aftercare/Intensive
City of Cleveland	\$75.00	\$100.00
Outside City of Cleveland (Suburbs)	\$165.00	\$100.00

REGISTRATIONS, CANCELATIONS AND REFUNDS

Each NYSP summer camp participant must complete the following enrollment steps:

1. Complete and submit an online enrollment form at <http://cglink.me/s14254>.
2. Come to a registration date session to receive a physical and make camp payment.

Enrollment in the NYSP will not be considered complete until all steps are successfully completed and followed.

Full payment is due upon enrollment completion.

We accept Cash, Visa, MasterCard , American Express and Discover. **No Personal Checks.**

No refunds will be given.

CAMPER ENROLLMENT FORM AND HEALTH HISTORY FORMS

All participants will need to complete a physical. Please make sure to complete and fill in all necessary information at the time of registration. All medical forms must be completed for your child to attend NYSP. **Incomplete paperwork will not be processed.**

PHYSICALS

NYSP will provide free physicals to prospective participants during the dates and times of registration. Participants must be in attendance for the physicals.

Physicals **not performed** by the NYSP medical staff must have been performed within three months from the start of camp, **March 5, 2019**. The free physicals are the property of the Case Western Reserve University's National Youth Sports Program and will not be released otherwise.

ADDRESS FOR CAMP, ARRIVAL & PICK UP PROCEDURES

Dropoff/Afternoon Pick-up (After 2:30pm):

CWRU Adelbert Gym (Across from Rainbow Baby and Children's Entrance)
2128 Adelbert Road, Cleveland OH 44106

Lunchtime Pick-up (1:30pm - 2:00 pm):

Leutner Commons
1619 Mistletoe Drive, Cleveland OH 44106

Parents or authorized guardians listed on the registration form must **present valid identification to pick-up a participant. Authorized parents or guardians must be on the registration form; otherwise the participant will not be released to the individual.** For their safety, children are not allowed to check themselves out unless their transportation mode is walking or RTA bus rider. **If you would like to pick up your child before normal camp dismissal; please inform the NYSP office with a phone call or written note, so that your child can be ready to depart on time.**

AFTERCARE PARKING/PICK-UP

Parents are strongly urged to park in the Veale garage during pick-up. The first 30 minutes is free. For safety reasons, the Case Western Reserve University Police will issue tickets to anyone whom chooses to park their vehicle in front of Adelbert Gym or within the circle leading to the Veale parking garage.

LATE PICK-UP

Any child that has not been pick-up by 5:45 pm will be charged \$10 per occurrence. There will be an additional \$10 for each 30 minutes thereafter.

WHAT TO WEAR

All participants must be dressed in athletic wear each day. Athletic wear includes t-shirt, comfortable athletic shorts, socks and tennis shoes. The following are not permitted: wife beaters, short shorts, tight shorts, spaghetti strap tops, tank tops, sandals, flip-flops.

The following items **are permitted**:

- Hat or Cap
- Water Bottle
- Sunscreen
- Swimsuit
- Towel
- Extra Healthy Snacks

Please remember that CWRU's NYSP is not responsible for any items brought to camp. All lost items or left items will be returned to their owner or located in lost and found. If items are not properly labeled and we cannot locate the owner, the items will be donated at the end of summer. Please make sure to label all belongings.

WHAT NOT TO PACK

Expensive jewelry, electronic games/music players or items with sentimental value are strictly prohibited. Please note that if you chose to send your child to camp with a cell phone, we will ask that he or she keep the phone in his or her backpack throughout the entire camp day as electronics of any kind are not allowed at camp.

CAMPER EXPECTATIONS

Parents, please discuss the [participant's expectation](#) and Code of Conduct with your child prior to the first day of camp.

DISCIPLINE

The National Youth Sports Program is a place for fun, friend's growth and memories. It is not a place for poor behavior. Any behavior that detracts from the positive experience your fellow campers are having may lead to consequences including dismissal from camp as outlined by the participant code of conduct.

NYSP reserves the right to dismiss any camper for inappropriate unsafe behavior. The camp director will always make an effort to discuss and resolve any issues with a participant with their parent(s) or guardian(s). If a problem persists and cannot be

corrected, the decision to dismiss a camper will be made by the camp director in consultation with management. No refunds will be given for children who are dismissed from camp.

THE CAMP STAFF

The NYSP camp staff are some of the finest and caring adults. They are teachers, educators, coaches and college students. Each staff member has undergone a thorough hiring process to include background and reference checks. They have attend staff trainings and adhere to CWRU's strict code of ethics. Should there ever be an issue with a staff member, please do not hesitate to contact Dennis Harris immediately and we will work to resolve it.

SWIMMING

Every participant will participate in swimming. Swimming is a mandatory sport. All campers will be given a swim test on their first day of camp. Based on the swim test, the Lifeguards will classify your child into 1 of 3 swim categories: Beginner, Intermediate or Advanced. The pool will be lifeguarded at all times by NYSP staff. The NYSP lifeguards are all CPR and First-Aid certified and will be supervising swim time as well. One member of the NYSP lifeguarding staff will remain on the pool deck while the other staff members swim in the water with the campers.

ILLNESS AND EMERGENCY PROCEDURES

If your child wakes up ill, please keep him or her at home for the day. We ask for your consideration for the health of all our campers and staff. In the event of a minor accident, our medical coordinator/nurse will administer First Aid and notify you at pick-up. If a child is injured or becomes ill during the camp day, you will be contacted right away. If the illness or injury is significant to the extent that your child can no longer participate in camp activities, you will be notified immediately and asked to pick up your child.

In the unlikely event that an injury or illness requires emergency care, you will be notified immediately. The director will contact 911, and paramedics will transport your child with an Accompanying staff member to an emergency care facility. Parents or the designated guardian will be responsible for any medical fees incurred. In the event of your child sustains a concussion, they will be removed from participation for the camp day. Parents or guardians will be contacted immediately by the medical coordinator. Your child will be required to have no concussion symptoms and a note from a physician stating clearance.

We strongly encourage you to administer any regular medication your child takes at home. However, if it is the case that your child must receive a dose of his or her medication during camp hours, please bring the medication in its original labeled container and hand it directly to the medical coordinator on your child's first day of camp. Please complete the [Authorization to Administer Medication Form](#) and submit to the NYSP office or medical coordinator. (This form should also be completed for any camper who will be carrying an Epi-Pen and/or inhaler.)

CONTACTING YOUR CAMP DIRECTOR

Should you need to contact Dennis Harris, please call the NYSP office at 216-368-4843.

CUSTOMER SERVICE AND QUESTIONS

Our number one goal is to ensure that all campers, parents and families' experiences are the best that they can be. We want to exceed all of your expectations and provide any help that is needed. Please do not hesitate to contact us at your convenience at 216-368-4843 or by email at nysp@case.edu.