



Healthy Choices Mini Grant

Frequently Asked Questions

I can't access the budget template, how do I get access to complete the form?

- Please download the spreadsheet, fill out your requested budget and materials, and upload the completed form into the application under the "Provide a project budget question". This will allow us to keep applications separate, rather than sharing the document directly.

What is a convening organization?

- A convening organization (e.g., Produce Perks Midwest, Greater Cleveland Food Bank) will act as a lead on the mini grant project, applying for the PSE strategy that will be implemented at a maximum of 10 sites (e.g., multiple farmers markets, food pantries, or schools)

Where can I find the list of eligible projects?

- Eligible projects are listed in the application, you can also view the list [here](#), and the list of eligible projects and suggested supplies [here](#). The application, RFA, and budget template are also available on our [website](#).

Where can I find the list of eligible counties?

- Eligible projects are listed in the application, you can also view the list [here](#). Eligibility is based on the data found [here](#). If you think your county may be eligible but is not included on the list, please reach out to psereadi@case.edu.

What costs are allowable vs unallowable?

Allowable Costs

- Printing to aid in the promotion of healthy eating or active living initiatives
 - All printing services will be ordered by the Mary Ann Swetland Center through FedEx. The applicant will supply needed information about requested printing materials (i.e., number of units, design files, etc.)
- Food and materials for taste testing of healthy foods
- Cooking, physical activity, or garden supplies and materials
- Small incentives (e.g., shopping bag, cooking supplies) to encourage participation in a PSE strategy (less than \$3.00 per person)

Unallowable Costs

- Household groceries, including the costs for a nutrition incentive

- Technology
- Lobbying
- Travel
- Personnel

Can I edit my application?

- You will not be able to edit your application after leaving the webpage or submitting. We encourage you to complete all application materials in a separate document and then copy and paste into the application itself. All application questions are included in the RFA under “application components”. Please contact psereadi@case.edu with any application issues or questions.

Issues reloading or starting a new application?

- If you are brought to the same page of the application when you are trying to start a new one, you may need to open the application in an incognito window, or clear your browser cache and/or cookies to access a new version of the application.