Placing Courses in Your Shopping Cart

As you identify courses that you would like to take this semester, you can add your selections to your Shopping Cart in SIS. Once you have finalized your schedule, follow the instructions to complete the process and register.

Remember: SIS checks prerequisites. If you have transfer credit pending and feel that you have met the prerequisite for the course, you may email the instructor and request an electronic permit. You must then register for the course in SIS. Permits are issued at the discretion of the instructor.

**STEP 12:** From the search results screen, click the **select class** button.
STEP 13: Click next to add the selection to your shopping cart.

NOTE: If you select a class that has multiple components, (e.g., a lecture course that requires a lab or a recitation), SIS will prompt you to add the additional components to your shopping cart at this point, as in the adjacent photo. You must enroll in an open recitation/lab/discussion section to enroll in an open lecture section. Recitation/lab/discussion sections are small and may reach capacity. Therefore, you may want to add multiple alternate sections (using the process outlined in earlier steps) to your shopping cart in case your first choice fills during the registration period.

STEP 14: To view the contents of your shopping cart, click “Plan” then “shopping cart.”
STEP 15: Review the classes in your shopping cart.

STEP 16: To search for more classes to add to your Shopping Cart, click the search button. This will return you to STEP 3.

IMPORTANT:

Make sure to validate your courses to check for possible time conflicts or missing pre-requisites. Validate again 2-3 days prior to registration.

If you added a class that you no longer want, select it and click delete to remove it from your shopping cart.

You will be asked to update your emergency contact information in SIS the first time you log in after July 1 before being allowed to complete any other actions. To avoid any interference with registration, please log in at least once before July 11 and follow the prompts to update this information.