Upperclass Newslet<u>ter</u>

think beyond the possible

February 2015

UGS - CWRU

Office of Undergraduate Studies

Additional links of interest:

- General Bulletin
- UGS Forms
- ◆ <u>Academic Policies</u> <u>and Procedures</u>
- Programs and Requirements
- → Honors,
 Fellowships &
 Awards
- <u>Pre-Professional</u><u>Advising</u>
- ◆ Experiential Learning
- The Daily
- The Observer

Additional resources:

- ♦ ESS
- UCS
- UHS
- Res Life & Services
- <u>Career Center</u>
- Student Affairs
- Registrar
- Financial Aid
- Student Financial
 Services

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- March 9-13: Spring Break
- March 20: Drop/Add Deadline for Second-Half Courses
- March 27: Deadline to Resolve Incomplete Grades from Fall 2014
- March 27: Upperclass and Transfer Students Deadline for Class Withdrawal and/or Election of the Pass/No Pass (P/NP) Option
- March 30: Course Registration for Summer 2015 Begins
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From Dean of Undergraduate Studies Jeffrey Wolcowitz...

Preparing for a Career

Have you ever been frustrated with an advisor who suggested that you take more writing-intensive courses, when you see writing as an area of weakness and not related to your career goals? For others of you, has your discomfort come from being pointed to a quantitative course that may seem unrelated to your longer-term interests? It turns out that these advisors may be giving you important career advice.

Some time ago (I don't recall when), I began receiving a Daily News Update from Inside Higher Ed. The articles are sometimes interesting, ranging from important news about changes in higher education to more gossip-y updates of things going on elsewhere. A few weeks ago (1/20/2015), an article titled "Well-Prepared in Their Own Eyes" reported on a study conducted by the Association of American Colleges and Universities (AACU). The study surveyed employers and college students about career preparation and found a profound mismatch between student and employer perceptions about how prepared college graduates are for the world of work. Of course, this was a national study; it says nothing at all about CWRU graduates. In fact, our graduates do remarkably well in terms of placement after graduation (see the First Destination Survey prepared by the Career Center). It is also important to say that I did not read the original study; I only read the summary article cited, but it got me thinking about how we prepare students for careers, and a few thoughts came to mind.

First, the large mismatch reported seems focused exactly on the skills that we try to emphasize at CWRU through the SAGES Program (at all levels from First Seminar through University Seminars and Departmental Seminars to Capstones), as well as in breadth requirements and courses in the majors: written communication, working with numbers and statistics, working in teams and with people of different backgrounds, organizing and evaluating information, ethical judgment, critical thinking, and analyzing and solving complex problems. Perhaps that is why we do well in first destination placement: We are preparing you well. At the same time, I suspect that the full value of these experiences comes only when a student is mindful about the goals and learning objectives.

The second striking result reported in the article was the emphasis employers place on education beyond the student's major. Do they want new hires to have specific skills for the job, a "range of knowledge," or both? The results were 15%, 25%, and 60%, respectively. It seems that employers want to hire college graduates who have read literature and studied science. (I have been recently telling people that, while I cannot articulate how reading Chaucer was good for me, I have no doubt that it was!) Asked to agree or disagree with a variety of statements, 86% of employers agreed that "Every college student should take courses that build civil knowledge, skills and judgment essential for contributing to our democratic society." Only a slightly smaller percentage (78%) agreed with an endorsement of acquiring broad knowledge of the liberal arts and sciences. I'm delighted to learn that employers share my view that college is meant to prepare students not only for a career but also for broad engagement with the world around us.

So, what is the practical advice that comes from this? One bit of advice is to consider your skills and strengths not only for finding a career path that plays to those strengths, but also to build, expand and enhance your skill set. The cost of a slightly lower grade in one of about 40 courses is low relative to the opportunities that may become available with a richer set of skills. Another piece of practical advice is to think about your general education breadth requirements as carefully as you think about courses directed at career preparation. And one final bit of advice may be to be mindful of course objectives beyond final exam performance and grades. The opportunity to think carefully about how you work with others in teams and how you prepare and deliver an oral presentation may be as important to getting the full value of a course as mastery of the specific subject matter. Indeed, it may prove to be even more important for your actual career path.

Let me know what you think. You can write to me at jeffrey wolcowitz@case.edu.

Information for May 2015 Graduates

Planning to graduate in May 2015? Please double check your Academic Requirements Report to make sure that everything is "Satisfied."

REMINDER: If you are repeating a class for which you already have credit, please make sure that you will have earned enough hours to graduate. When you repeat a class, the hours for **BOTH** courses appear in your total hours until course repeats are processed after grades are posted. Once the repeat process already done so, you must submit is run and the first iteration of the course is no longer bearing credit, vour total hours will decrease. Make sure you have sufficient hours once **Apply for Graduation**: Students that credit is removed.

Reasons your AR report may not indicate everything is "Satisfied" include:

- 1. Missing writing portfolio-Information on what you need to do to hand in your portfolio can be found here
- 2. You have a class exception or *substitution* and you are currently in that class. The exception will not appear in SIS until you have a final grade in the class. If you have not an AR correction form for a substitution.

who did not apply online for

graduation by February 1, must come to the Office of Undergraduate Studies in Sears 357 to complete a paper application.

Please note that even if your AR report is not "all satisfied" you can and should apply for graduation. Once your application is in, we can still work on making sure all requirements are met!

If your plans have changed and you are no longer planning to graduate in May, please contact the UGS office so your SIS record can be updated to ensure that you can register for the Summer and Fall 2015 semesters.

Commencement Participation even if you are not graduating in May

Students are eligible to participate in May commencement activities provided that they have completed all degree requirements during that spring semester or the immediately preceding fall semester or summer session, or have an appropriate plan to complete their degree requirements in the upcoming summer session or fall semester. Students planning to participate in the May commencement must register online before April 1 at 5:00pm. If you are planning to participate in May Commencement, but will not graduate until Fall 2015, then you must contact your dean in Undergraduate Studies to request permission to be added to the list of May Commencement participants.

Commencement Honors for 2014-2015

Commencement Honors are awarded to the top 35% of the graduating class. These cutoffs will be applied to degrees awarded in 2015 (January, May, and August):

- Top 10%: summa cum laude (3.903-4.000)
- Next 10%: magna cum laude (3.795-3.902)
- Next 15%: cum laude (3.640-3.794)

To be eligible for commencement honors, candidates must have:

- 1. Earned a minimum of 54 credit-hours for evaluative grades (A, B, C, D) in residence at the University.
- 2. Attained the required percentile ranking on the basis of all work for which grades are averaged at the University, including any grades earned before an academic separation.

Information about Undergraduate Honors and Awards

Review the information and guidelines for Undergraduate Honors and Awards here.

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Class Withdrawal Deadline (To add to your calendar use this <u>link</u>)

The last day to withdraw from a class is Friday, March 27. You can withdraw from a class through SIS if you are in good academic standing and you will not fall below 12 hours if you withdraw from the class. To withdraw from a class in SIS, go to the "other academic" drop-down box from your student page, and select "Enrollment: drop." Take care of this sooner if you have made the decision to withdraw so you don't forget.

Note that you may continue to withdraw from classes in SIS until 11:59pm on Friday if you qualify for using the on-line process, but staff will not be available in the Registrar's Office or the Office of Undergraduate Studies, so you may be stuck if you wait until after 5:00pm.

If you are not in good standing, will fall below 12 hours if you withdraw from a course, or just want to talk to someone in the UGS office before withdrawing from the class, please stop by Sears 357. You can find your dean's walk-in hours here or you can call 368-2928 to make an appointment.

Pass/No Pass Option and Deadline (To add to your calendar use this <u>link</u>)

If you are planning to use the Pass/No-Pass (P/NP) option for a class this semester, please complete the online P/NP ballot. The online P/NP ballot will be available in March! The deadline to apply for the P/NP option is Friday, March 27 at 5:00pm (as an online form it will close at 5:00pm).

- 1. You may use P/NP for only one class other than those regularly graded P/NP, but you must remain enrolled in at least 3 semester hours for an evaluative grade.
- 2. If it is a course required for your major, minor, or SAGES requirement, you can use the P/NP option, but you will not be able to use that class to fulfill the requirement and will need to take that class again, or another applicable class to fulfill the requirement, for an evaluative grade.

Students majoring in any Weatherhead School of Management major (accounting, finance, marketing, or dean's approved major) may not use the Pass/No Pass option for any Weatherhead School of Management courses (ACCT, BAFI, BLAW, ENTP, LHRP, MGMT, MIDS, MKMR, OPMT, ORBH, OPRE, PLCY), either required or elective.

Fellowships and Scholarships Opportunities

Searching for fellowship and scholarship opportunities? Visit the <u>Office of Undergraduate Studies Fellowships</u> <u>and Scholarships website</u> or schedule an appointment to speak with <u>Dean Hardy</u>. Upcoming application deadlines include:

March 1

- <u>Pancoast</u> For women graduates of the College of Arts and Sciences and/or women students in the School
 of Graduate Studies to assist in extending their education by foreign study or foreign travel, or both, at any
 time during the twelve months following their graduation, or, in the case of graduate students, in the twelve
 months following the current academic year.
- <u>Witt</u> For juniors and seniors of the College of Arts and Sciences whose interests are in social work, city planning or community involvement. Preference will be given to students living in the Cleveland area. Students applying for this scholarship should have demonstrated leadership and engagement in activities on and off campus. The amount of the scholarship is variable, but depending on need and other factors it may be for as much as \$5,000. The funds may be used for educational endeavors and community advancement.

Take a Break to Attend the Dean's Study Break on March 2



Dean Wolcowitz invites all undergraduate students to a study break with food and beverage from 4:00pm - 5:30pm on Monday, March 2. A reminder email, with location details, will be sent closer to the event.

Study breaks are casual occasions providing an opportunity for students to chat informally with Dean Wolcowitz, guests and one another. Also, study breaks allow students an opportunity to learn more about the Office of Undergraduate Studies and express appreciation and/or concerns about CWRU, especially related to the academic experience. Students are encouraged to attend for any period of time during the event.

Please Participate in the CWRU Reaccreditation Survey

You are invited to participate in a <u>survey</u> about your experiences with Case Western Reserve University, as part of the Spring 2015 reaccreditation of the University. Accreditation is an important signal about the value of the degrees we award and affects the University's access to federal funding of various kinds, including student loans and grants.

CWRU receives its institutional level accreditation from the Higher Learning Commission (HLC) of the North Central Association of Colleges and Schools. The HLC describes the <u>survey</u> as being "short" and guarantees the anonymity of the responses. The <u>survey</u> is available for student input until **Wednesday**, **February 11**.

Please take part in this important component of the reaccreditation process.

Important Info Sessions, Events and Deadlines from SOURCE

Finding Summer Undergraduate Research & Creative Projects in the Humanities, Arts and Social Sciences

2/12/15, 4pm, Clark Hall 309

All About Finding Research

2/20/15, 4pm, Wickenden 206 3/5/15, 4pm, Wickenden 206

For more information, please visit: http://case.edu/provost/source/opportunities/seminar.html

Also, here are the funding deadlines for February and early March:

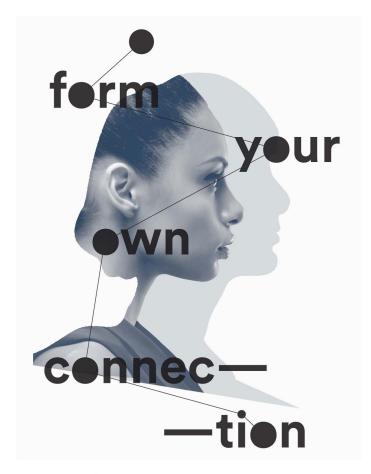
2/15/15, SOURCE Summer funding in the Sciences and Engineering 2/15/15, P-SURG Summer funding in Chemistry, Biological or Social Sciences 3/6/15, SOURCE Summer funding in Arts, Humanities, Management, Nursing and Social Sciences 3/6/15, SURES Summer funding in Energy and Sustainability

For more information, please visit: http://case.edu/provost/source/opportunities/oncampussummer.html



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get experienced career fair

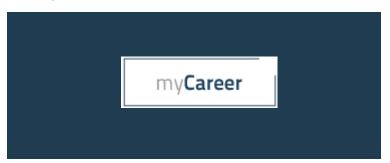
Monday, February 9, 2015 10 a.m. to 2 p.m. Veale Athletic Center

students.case.edu/careers



Lastly, please use the <u>online interactive employer</u> guide to research employers that will be attending the fair as it is updated automatically as organizations register for the event.

For access to additional career resources, including CWRULink and the Vault Online Career Library, feel free to use <u>myCareer</u>.



Attend the Get Experiences Career Fair on **Monday**, **February 9, from 10am-2pm**, in the Veale Athletic Center.

You are encouraged to not only attend the fair to interact with over 100 registered organizations and employers, but to also utilize the <u>Career Center</u> resources.

There are several opportunities for you to interact with employers leading up to the career fair, through guest resume reviewers and employer information sessions. These opportunities are updated on the Career Center's online calendar.



get experienced career fair

Monday, February 9, 2015

10 a.m. to 2 p.m.

Veale Athletic Center

students.case.edu/careers



Engineers Week2015

February 14th-27th

CREATION.
COLLABORATION.
CHANGE.

The Building Blocks of Engineering

SAT. Engineering

Carnival

Thwing Ballroom 11 a.m.-3 p.m.

FRI. SWE

20 Luncheon

Thwing Ballroom 12:30 p.m.-2 p.m.

THUR. **Light Bulb Drop**TVUC Classroom A

11 a.m.-1 p.m.

E-Week Banquet Intercontinental Hotel 5:30 p.m.-9 p.m. MON. Engineering

16 Showcase

Thwing Ballroom 11 a.m.-1 p.m.

SUN. HvZ think[box]

Glennan 209X 12 p.m.-4 p.m.

> High School Model Bridge Competition Bingham Structure Lab 9 a.m. - 2 p.m.

TUES. GE Girls Light

1 7 Bulb Drop

TVUC Classroom A 9 a.m.-1 p.m.

MON. Peer Advising

Pioneer Room 7 p.m.-9 p.m. THUR. Deloitte Consulting

Career Panel
TVUC Classroom A
7 p.m.-9 p.m.

JE. **Trivia Night**Jolly Scholar
6 p.m.-9 p.m.

CASE SCHOOL OF ENGINEERING

CASE WESTERN RESERVE

E-Week Engineering Challenges Carnival Sign up to Volunteer!

Saturday, February 14 11 am to 3 pm

Thwing Ballroom

We are looking for volunteers to inspire the next generation to consider STEM (Science, Technology, Engineering and Mathematics) as a career option through demonstrations and hands-on activities. Sign up individually or with a group at http://goo.gl/forms/QRv2YuoHZ8



For any questions, contact:

Me'lani Joseph, <u>melani@case.edu</u>
Salena Torres, sxt332@case.edu

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Case School of Engineering students, staff, faculty, alumni and friends are invited to attend our annual

Engineers Week Banquet

Thurs. Feb. 26, 2015

5:30-8:30 p.m.

Intercontinental Hotel

9801 Carnegie Ave., Cleveland, OH 44106

FeaturingJohn Nottingham and John Spirk

Co-founders of business innovation firm Nottingham Spirk



"THINK VERTICAL:

Expanding the Role of Engineering Through Vertical Innovation"

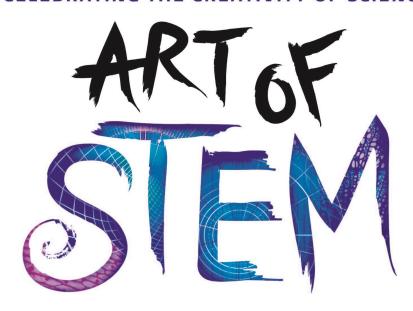
RSVP by Fri., Feb 20.

Additional details and information about the Engineers Weeks Banquet can be viewed here.



February 2015

competition & exhibit



Submit your STEM-related digital images to a juried competition to win cash prizes!

Select images will also be featured in an exhibit at Kelvin Smith Library.

View official rules, eligibility & submission guidelines at:

library.case.edu/ksl/artofstem Enter by February 15, 2015

Art of STEM is an art competition and exhibit presented in conjunction with the national "STEM to STEAM" movement that encourages the integration of art and design with science, technology, engineering and math to fuel global innovation for a prosperous future.







Do you know a faculty or staff member . . .

- Who has fostered your personal development?
- Who has facilitated your goals and life choices?

Nominate your undergraduate mentor for the 2015

J. Bruce Jackson, M.D., Award for Excellence in Undergraduate Mentoring

Do you know a classroom teacher . . .

- Who has excited you about a course?
- Who is invested in the success of his or her students?

Nominate your favorite undergraduate professor for the 2015

Carl F. Wittke Award for Excellence in Undergraduate Teaching

To nominate, go to http://students.case.edu/awards/

For more information, please contact

Educational Services for Students Sears 470 216-368-5230 essinfo@case.edu The Jackson/Wittke Awards

Nominations are due Monday, March 9, 2015

Spring 2015 International Success Series

This series is hosted every Wednesday, 12:30–1:30pm, in Sears 464 and is designed to help international students transition and better understand the social and academic culture at both CWRU and Cleveland.

All events are free and snacks are provided. Some sessions will require registration. Hope to see you there!

For more information, visit http://www.case.edu/international/SuccessSeries/ and be sure to read your weekly edition of ISSNews for this and other important updates!

FEB 11: READING IN A SECOND LANGUAGE-STRATEGIES TO MAKE READING IN ENGLISH EASIER (ESS)

You will be required to do a large amount of reading for each class. One of the main differences between high school writing and college writing is that in college you are required to demonstrate your in-depth understanding of the assigned readings through your writing. Learn some strategies you can use.

FEB 18: WORKING IN THE US (CAREER)

Immigration Lawyer, CWRU alum, and author of internationally-acclaimed book, *Immigrant, Inc.-Why Immigrant Entrepreneurs Are Driving the New Economy*, Richard Herman presents information about work authorization and employment, including information on self-employment. Please RSVP for this session as seats are limited.

MAR 3: FINANCIAL WELLNESS (FINANCIAL AID)

Do you have questions about your financials while living in the United States? Join us for an active discussion about money management in the U.S. A representative from the Office of Financial Aid will be discussing a variety of financial topics including: banking, student loans, mortgages, and budgeting.

MAR 18: SPEAKING IN CLASS: PRESENTATIONS AND GROUP DISCUSSIONS IN A SECOND LANGUAGE (ESS)

"The mind is a wonderful thing. It starts working the minute you're born and never stops working until you get up to speak in public." Learn how to prepare, mange your anxiety, organize a dynamic presentation, and learn to improve both presentations and group discussions.

MAR 25: SUGGESTIONS FOR A PRODUCTIVE SUMMER (CAREER)

As the academic year draws to a close, a Career Center representative will share suggestions for career-related tasks that can be accomplished during the summer months.

APR 1: BEING OUT: TALK ABOUT LGBTQ ON CAMPUS (LGBT)

What is it like to be Lesbian, Gay, Bisexual, Transgender at CWRU? Learn about gender identity, beliefs, and expectations about sexual orientation and gender in the US. It may be very different from your home country. Find out more about the LGBTQ community on campus and the resources provided that make it welcoming for students of all identities.

APR 8: STUDY SKILLS: WHAT ARE THE SECRETS OF THE SUCCESSFUL STUDENTS (ESS)

There is more to studying than just opening a book. Learn a bout how to take great notes, reading techniques, motivation, goal-setting and overcoming procrastination. Students who have attended these workshops develop better organization, time management, preparedness for exams, and feel more confident with their study skills.

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Spring 2015 International Success Series (...continued from page 11)

APR 15: THE GAMES WE PLAY (STUDY ABROAD)

Let's play a game! What about Hop Scotch or Chutes and Ladders? What about something new like British Conkers, Queenie Queenie, Singaporean Chapteh or Indian Lattu? Join Study Abroad students to discuss and play games from around the world.

APR 22: STUDY BREAK (ESS)

As the semester draws to a close, take a break from your studies and join in for free food and fun!

International Students: Graduating Soon? Register for an Optional Practical Training (OPT) Workshop

ISS will be offering Optional Practical Training (OPT) Workshops for Spring and Summer 2015 graduates and going over the application process, student responsibilities, and other considerations in detail. OPT Workshops are listed on the ISS calendar and being offered through February and the first week of March. Register for your preferred session by clicking on the session as listed on the calendar. We ask that you register so that ISS is well prepared with material for everyone present. Attendance at a workshop is required as part of the application process. ISS will not accept OPT applications from students who have not attended a workshop.

If you see a blank calendar, that means that you need to log in (using your CWRU network ID and password) to OrgSync. Once logged in, click on My Memberships and select International Student Services. All international students should already have ISS listed there, but if you don't, do a search and ISS will pop right up. Click on Events to see all OPT Workshops and finally click on the session for which you wish to register.

Being well informed about OPT before you apply is a must. ISS feels very strongly about this, which is why we require all students to attend a workshop. All workshops are scheduled for 90 minutes. Please plan on arriving early and staying for the entire 90 minutes. If you do not stay for the entire workshop or arrive more than 5 minutes late, you're not considered to have attended.

Students who are unable to attend a workshop will have the opportunity to complete an online training module. The online training module will be available in mid-March on our website only for a limited time. More information about the training module will be available later in the semester and we'll inform you through ISSNews. Please note that waiting until mid-March to prepare your OPT might not provide enough time for government processing; every effort to attend a workshop in-person should be made. Please keep in mind that ISS will only accept complete applications from students who have attended a workshop (either in-person or online). Be sure to read all of the information carefully and prepare everything that's required for processing.

Future workshops will be scheduled for Fall graduates and advertised through the website, ISSNews, and From the Director's Desk. If you complete a workshop now, but don't intend to graduate until after Spring or Summer 2015, you will have to complete a workshop at a more appropriate time in the future.

If you have questions, stop by ISS during walk-in hours. Remember, only ISS staff can advise you about the procedures for OPT!

Explore Exciting Opportunities from the Office of Education Abroad

Apply Now to Study Abroad next Fall or during the 2015-2016 Academic Year! Deadline March 1!



Have you been considering spending a semester abroad, but wasn't sure where to start? Now is your chance to make plans for next year! View all of the <u>programs</u> and meet with a <u>study abroad advisor</u>. Apply now for our Fall and Academic Year study abroad programs. The deadline for Fall and Academic Year programs is March 1.

Join CWRU Faculty on a Summer Study Abroad Course: Deadline Extended Until March 15!

It's not too late to participate in a CWRU faculty-directed study abroad course this summer! The deadline for many programs has been extended to March 15. CWRU faculty are directing several study abroad courses. From politics to engineering to art history, there is a program perfect for every student. Visit our website to search the summer options.

Want to Study Abroad for More of the Summer?

CWRU has many approved summer study abroad options around the world. Visit our <u>website</u> to see all summer study abroad options. The deadline for independent summer programs is April 1.

Selling your Study Abroad to Employers: Thursday, February 19th from 12:30 – 1:30pm in Tomlinson 134

Hosted by the Office of Education Abroad and the Career Center, this workshop is ideal for students who have returned from studying abroad, or who already have a study abroad planned. Students will discover ways to incorporate their global skills into an interview, where to place study abroad on a resume, and how to use their international experiences to their advantage. Interested students should RSVP in CWRULink through MyCareer: http://students.case.edu/My/Career/.

Fourth Annual Study Abroad Photo Contest is now open!

The Fourth Annual Study Abroad Photo Contest is open! Anyone who studied abroad from Summer Break (starting in May) of 2014 through Spring Break of 2015 is welcome to participate. There will be five winners total and several opportunities to win cash prizes! Students can enter photos into four different categories: 1) Cultural Selfie; 2) CWRU in Motion; 3) The World is Your Classroom; and 4) General. Each category winner will receive \$50! In addition, we will award a \$50 prize to the photo that receives the most likes on our Facebook page, and \$50 to the overall winner of the contest. One lucky entrant could potentially win \$150! Look through your old photos or plan on taking a new one if still abroad! The Office of Education Abroad wants to encourage other Case students to take advantage of study abroad programs, as well as to celebrate those who have already studied abroad. For more information on the contest and to submit your photos, visit http://www.case.edu/international/edabroad/students/photocontest.html.

Office of Undergraduate Studies

357 Sears Building Phone: 216-368-2928 10900 Euclid Ave Fax: 216-368-4718

Cleveland, OH 44106-7028 <u>Email: ugstudies@case.edu</u>

February 2015						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
<i>22</i>	23	24	<i>25</i>	<i>26</i>	27	<i>28</i>

Interested in the Master of Engineering and Management Program?

Attend the Master of Engineering and Management (MEM) Open House on Thursday, February 12, from 6-7:30pm, in Nord 400.

Learn from Industry Experts: What an MEM Can Do for You!

Featuring Robert Kenney, Sunniva Collins, Colin Drummond and Gary Wnek (All MEM faculty). The Open House will include dinner and a discussion about the reasons to pursue an MEM.

RSVP to ramona.david@case.edu