CASE WESTERN RESERVE UNIVERSITY EST. 1826
think beyond the possible℠

Upperclass Newsletter

November 2015 UGS - CWRU

Office of Undergraduate Studies

Additional links of interest:

- General Bulletin
- UGS Forms
- Course Evaluations
- Academic Policies and Procedures
- Programs and Requirements
- Honors, Fellowships & Awards
- Pre-Professional Advising
- Experiential Learning
- The Daily
- The Observer

Additional resources:

- ESS
- UCS
- UHS
- Res Life & Services
- Career Center
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- Student Financial Services

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Important Upcoming Dates (To add to your calendar use this link)

- **November 6:** Class Withdrawal and P/NP Deadline
- **November 9:** Course Registration for Spring 2016 Begins (use this link to view your Spring 2016 appointment/registration date)
- **November 16:** Dean's Study Break
- **November 26-27:** Thanksgiving Break
- **December 4:** Last Day of Classes! All Students' Deadline for Complete Term Withdrawal
- **December 7:** Reading Day
- **December 8:** Final Exams Begin
- **December 11:** Reading Day
- **December 16:** Final Exams End
- **December 18:** Final Grades Due by 11am
- **January 11:** Spring 2016 Semester Begins
- **January 15:** Conferral of Fall 2015 Degrees

Take a Break to Attend the Dean's Study Break on November 16

Dean Wolcowitz invites all undergraduate students to attend the last study break of this semester with food and beverage from 4:00pm - 5:00pm on ***Monday, November 16.*** *The event will be held in the Tinkham Veale University Center.*

Study breaks are casual occasions providing an opportunity for students to chat informally with Dean Wolcowitz, guests and one another. Also, study breaks allow students an opportunity to learn more about the Office of Undergraduate Studies and express appreciation and/or concerns about CWRU, especially related to the academic experience. Students are encouraged to attend for any period of time during the event.

Class Withdrawal Deadline *(To add to your calendar use this link)*

Remember the last day to withdraw from a class is Friday, November 6. *As you may already know,* ***you can withdraw from a class through SIS*** *if you are in good academic standing and you will not fall below 12 hours if you withdraw from the class. To withdraw from a class in SIS, go to the "other academic" drop-down box from your student page , and select "****Enrollment: drop****."*

Note that you may continue to withdraw from classes in SIS until 11:59pm on Friday if you qualify for using the on-line process, but staff will not be available in the Registrar's Office or the Office of Undergraduate Studies, so you may be stuck if you wait until after 5:00pm.

If you are not in good standing, will fall below 12 hours if you withdraw from a course, or just want to talk to someone in the UGS office before withdrawing from the class, please stop by Sears 357. You can find your dean's ***walk-in hours*** *here* ***or you can call 368-2928 to make an appointment.***

Pass/No Pass Option and Deadline *(To add to your calendar use this link)*

If you are planning to use the Pass/No-Pass (P/NP) option for a class this semester, please complete the online P/NP ballot. The online P/NP ballot is now available! *The deadline to apply for the P/NP option is* ***Friday, November 6 at 5:00pm.***

1. *You may use P/NP for only one class other than those regularly graded P/NP, but must remain enrolled in at least 3 semester hours for an evaluative grade.*

2. *If it is a course required for your major, minor, or SAGES requirement, you can use the P/NP option, but you will not be able to use that class to fulfill the requirement and will need to take that class again, or another applicable class to fulfill the requirement, for an evaluative grade.*

Students majoring in any Weatherhead School of Management major (accounting or management) may not use the Pass/No Pass option for any Weatherhead School of Management courses (ACCT, BAFI, BLAW, ENTP, LHRP, MGMT, MIDS, MKMR, OPMT, ORBH, OPRE, PLCY), either required or elective.

Download the Mobile Version of Student Information System

The Case Western Reserve University Student Information System (SIS) is now offered in a mobile version. Students, faculty and staff members may access the new mobile option one of three ways:

1. *Visit sismobile.case.edu from a computer or mobile device*
2. *Search for and download "CWRU SIS Mobile" from the Google Play Store on Android*
3. *Search for and download "CWRU SIS Mobile" from the Apple App Store on iPhone and iPad*

SIS Mobile provides much of the key functionality found in the traditional desktop view of SIS in a convenient format perfect for on-the-go access. Students can use SIS Mobile to:

- *Register for class*
- *View class schedule*
- *View grades and academic records*
- *View billing and make payments*
- *Email advisors*
- *Buy textbooks*

Students will continue to request permission for enrolling in desired courses through the desktop version of SIS.

Faculty members can use SIS Mobile to view their teaching schedule, view and email advisees, and enter and approve grades. All hold releases must be processed from the desktop version of SIS.

To start using SIS Mobile, download it from the appropriate app store or visit sismobile.case.edu from any device. The Office of the University Registrar is actively working to bring even more functionality to SIS Mobile; watch your inbox and The Daily to stay up-to-date on new features and enhancements.

For assistance with any technology product or service at Case Western Reserve, contact the ITS Service Desk at 216.368.HELP (4357) or help@case.edu.

Download the app or browse online today!

Download on the App Store ANDROID APP ON Google play

Changes to the Student Medical Plan Waiver Process for Spring 2016

CWRU is implementing changes to the Student Medical Plan waiver process in the Student Information System (SIS) effective for the Spring 2016 semester.

The University's goal is to ensure that students have medical benefits that will help them stay healthy during their time at CWRU and that they have access to appropriate medical care should a situation arise.

Students will need to be prepared to respond to several questions regarding their current medical plan in order to certify that the student has comparable coverage and is eligible to waive CWRU's Student Medical Plan.

Please go to the following link for more information: http://students.case.edu/medicalplan/news/8985.newx.

Final Exams: Verify Your Schedule Now

Make sure that all of your travel plans are after your final exams. The final exam period ends on Wednesday, December 16. You can find the Final Exam dates here and in SIS. You should also consult your syllabi for all of your classes. ***Students are not required to take more than two final examinations on a single day.*** *A student who has three final exams scheduled for a single day or two exams scheduled at the same time, as listed in SIS, should expect to hear from Dean Wolcowitz* ***after*** *the class withdrawal deadline (November 6). If you have two final exams at the same time or three on the same day, but they are not listed in SIS, contact Dean Wolcowitz in Undergraduate Studies, Sears 357 or 216.368.2928 for assistance.*

Information for January (Fall 2015) Degree Candidates

Planning on a Fall 2015 graduation? Please double check your Academic Requirements Report to make sure that everything is "Satisfied."

REMINDER: If you are repeating a class *for which you already have credit, please make sure that you will have earned enough hours to graduate. When you repeat a class, the hours for* ***BOTH*** *courses appear in your total hours until course repeats are processed after grades are posted. Once the repeat process is run and the first iteration of the course is no longer bearing credit, your total hours will decrease. Make sure you have sufficient hours once that credit is removed.*

Reasons your AR report may not indicate everything is "Satisfied" include:

1. Missing writing portfolio *– Information on what you need to do to hand in your portfolio can be found here.*

2. You have a class exception or substitution *and you are currently in that class. The exception will not appear in SIS until you have a final grade in the class. If you have not already done so, you must submit an AR correction form for a substitution.*

Applying for Graduation should take no more than five minutes. However, it is an important process as it allows you to indicate how you want your name to appear on your diploma and to confirm the degree(s) you will be earning.

Students who did not complete the online application for graduation by October 1, must come to the Office of Undergraduate Studies to complete a paper application.

Please note *that even if your AR report is not "all satisfied" you can and should apply for graduation. Once your application is in, we can still work on making sure all requirements are met!*

If your plans have changed and you are no longer planning to graduate in January, please contact the UGS office so your SIS record can be updated to ensure that you can register for the Spring 2016 semester.

National Fellowship and Scholarship Opportunities

Start thinking about national fellowship and scholarship opportunities early by visiting the Office of Undergraduate Studies National Fellowships and Scholarships website and schedule an appointment to speak with Dean Amanda McCarthy. Upcoming application deadlines include:

November 15*

- *Truman - Juniors - Merit-based scholarships to college students planning to attend graduate school in preparation for careers in public service. The scholarship provides up to $30,000 for a student's graduate study. There is no restriction as to major field. The scholarship competition is open only to US citizens. The University is permitted to nominate no more than four students.*

December 1

- *NIH Oxford/Cambridge - Graduating Seniors/Graduate Students - For students interested in pursuing a collaborative Doctoral program in Biomedical Engineering at the National Institutes of Health (NIH), the University of Oxford, and the University of Cambridge. Students are fully funded for their tuition, college fees, health insurance, and stipend. They also receive a laptop computer and a generous travel allowance.*

January 15*

- *Beinecke - Juniors - The program seeks to encourage and enable highly motivated students to pursue opportunities available to them and to be courageous in the selection of a graduate course of study in the arts, humanities and social sciences. Each scholar receives $4,000 immediately prior to entering graduate school and an additional $30,000 while attending graduate school.*

- *Boren - Undergraduate/Graduate Students - Boren Scholarships and Fellowships provide unique funding opportunities for U.S. undergraduate and graduate students to study less commonly taught languages in world regions critical to U.S. interests and underrepresented in study abroad, including Africa, Asia, Central and Eastern Europe, Eurasia, Latin America, and the Middle East. Boren Scholars represent a vital pool of highly motivated individuals who wish to work in the federal national security arena. In exchange for funding, Boren Scholars commit to working in the federal government for at least one year after graduation. Visit the Boren website to learn more about the funding value for Boren Scholars.*

- *Udall - Sophomores/Juniors - The Udall Undergraduate Scholarship aims to encourage outstanding students to pursue careers related to environmental public policy. Also, the scholarship encourages outstanding Native American and Alaska Native students to pursue careers related to health care and tribal public policy. Visit the Udall website to learn more about the funding value for Udall Scholars.*

January 19

- *Whitaker - Undergraduate Biomedical/Bioengineering Students - The Whitaker International Program sends emerging leaders in U.S. biomedical engineering (or bioengineering) overseas to undertake a self-designed project that will enhance their careers within the field. Visit the Whitaker website to learn more about the funding value for Whitaker Scholars.*

Indicates the CWRU on-campus review deadline which is earlier than the national deadline.

Please contact Amanda McCarthy, Assistant Dean of UGS at 216.368.2928 or amanda.a.mccarthy@case.edu if you are interested in applying for these opportunities.

A VIEW FROM THE DEATH HOUSE

An Inside Look at Capital Punishment & Executions

Sponsored by the Office of Undergraduate Studies

Featuring Professor Michael Benza

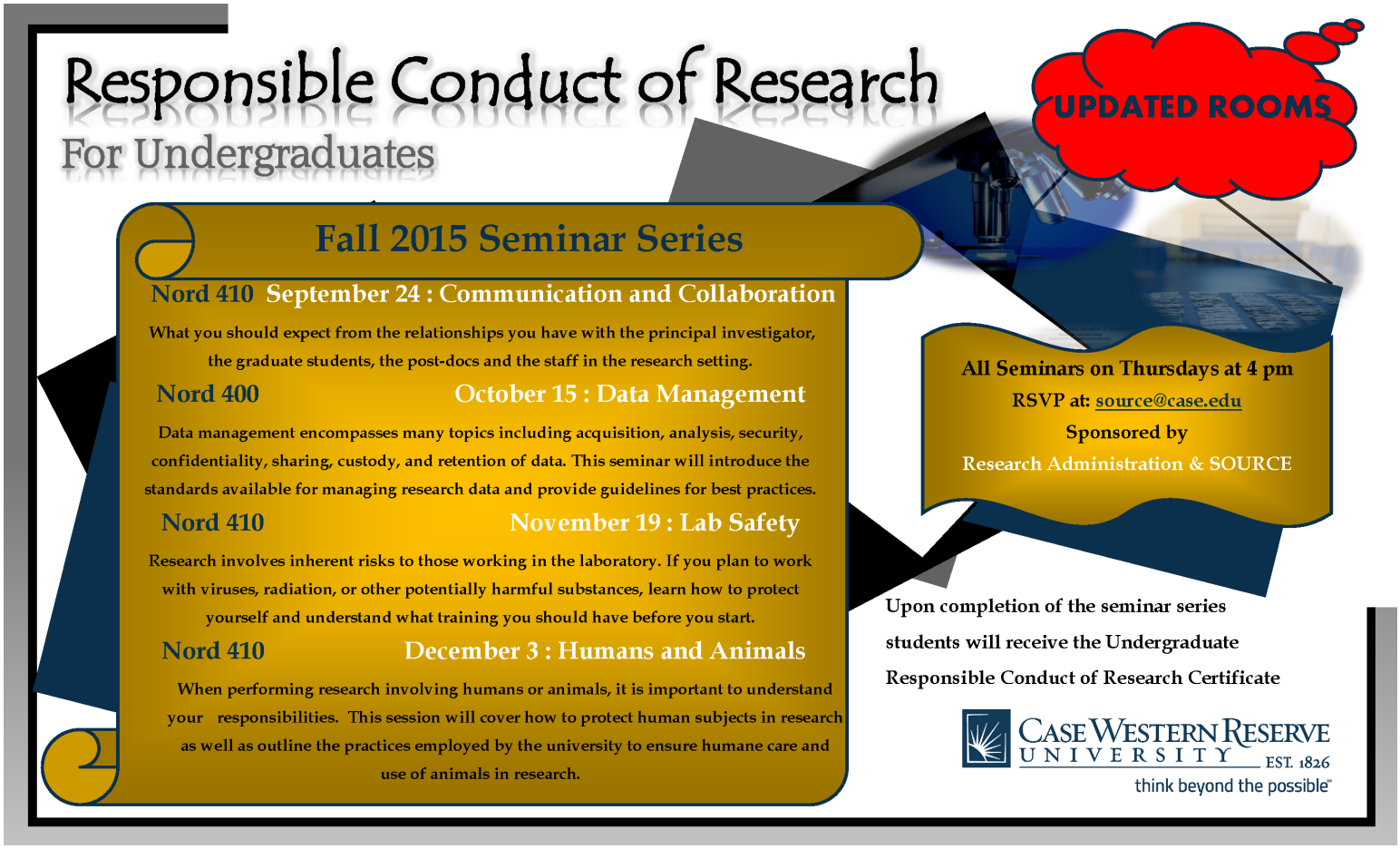
Professor Benza is a senior instructor at Case Western Reserve University School of Law where he teaches Criminal Law, Criminal Procedure I, Death Penalty Issues, the Death Penalty Lab, Federal Prisoner Rights, and International Perspectives on the Death Penalty. He also represents death row inmates in state and federal courts.

Friday, Nov. 6 • 12:30-1:45 PM • Sears 356

Lunch will be provided. Please RSVP to Terri Mester at terri.mester@case.edu.

Important Info Sessions, Events and Deadlines from SOURCE

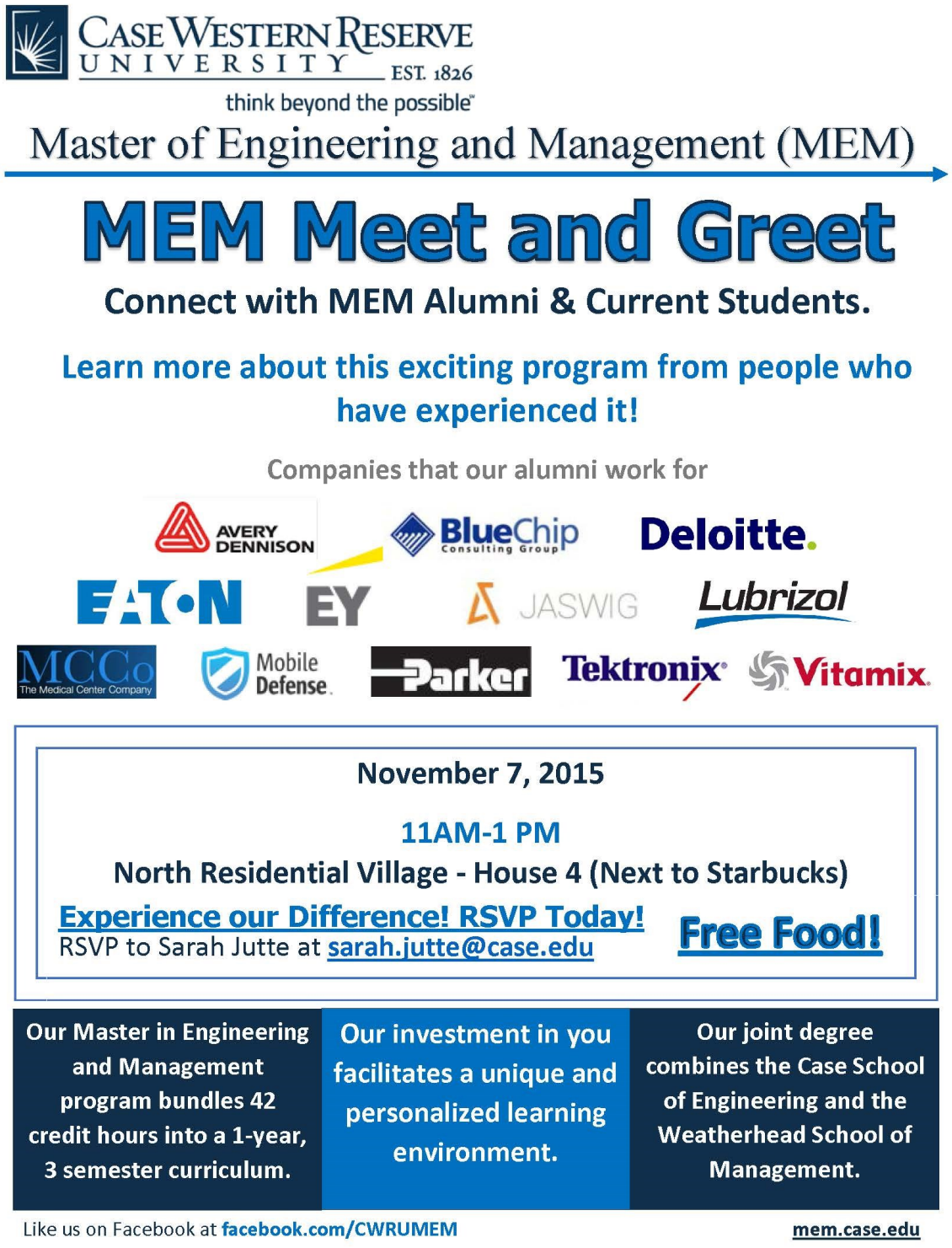
Responsible Conduct of Research - Fall Semester Seminars
Please register at RCR Registration (preferably) or email source@case.edu.



SOURCE Info Sessions - for students looking for research opportunities (on campus, summer, research abroad)
See: SOURCE Fall RCR Seminars and Info Sessions
SOURCE reminds STEM students who want to become involved in research to do so before the senior year. Attend an info session. If you already have attended an info session and want additional assistance please contact source@case.edu for an appointment. SOURCE wants to help you!

Intersections Poster Session: Friday, December 4
See: SOURCE Intersections

SOURCE
SUPPORT OF UNDERGRADUATE RESEARCH AND CREATIVE ENDEAVORS



Also, throughout the month of November, the MEM office (Nord 305) will hold open office hours daily (M-F) from 8:30am-5pm. This is an opportunity to stop by the office to learn more about career opportunities with this degree.

For more information about the MEM Program and the admission requirements (the early application deadline is November 10), please visit http://engineering.case.edu/mem/.

CASE WESTERN RESERVE UNIVERSITY | BAKER-NORD CENTER FOR THE HUMANITIES

A Panel Discussion for Undergraduates:

Humanities@Work: CEOs

6:00 pm ▪ Clark Hall Room 206 ▪ 11130 Bellflower Road

Cleveland area CEOs discuss how studying the humanities influenced their careers. Panelists include:

Marc S. Byrnes (Williams College '76) majored in history. He is former CEO and current chairman of Oswald Companies, one of the nation's largest independent insurance brokerage and risk management firms.

Ronald B. Richard (Washington University '78) majored in history. He is president and CEO of the Cleveland Foundation, established in 1914 as the world's first community foundation.

Frank Sullivan (University of North Carolina '83) majored in English. He is chairman and CEO of RPM International Inc., a Fortune 1,000 company whose subsidiaries are world leaders in specialty coatings, sealants, building materials and related services.

Elizabeth Newman (Brown University '00) majored in English and American literature. She is president and CEO of the Centers for Families and Children, one of the oldest and largest nonprofit organizations in Northeast Ohio.

Refreshments will be served.

Regististration requested.

MONDAY 9 **NOVEMBER**

case.edu/humanities

216.368.2242

Education Abroad Opportunities and International Education Week

CWRU Study Abroad courses over spring break or early May are filling up!

Applications are now open for our spring semester CWRU study abroad courses with travel over spring break or early May. Visit the program pages, choose the best program for your academic needs, and apply by December 1.

Interested in May-Term study abroad?

Applications for May-Term faculty directed study abroad programs are now available. Programs fill quickly!

Long-term study abroad programs in the fall

Study abroad applications for semester and year-length programs for fall 2016 and academic year 2015-2016 are now open! Take advantage of the opportunity to take courses, participate in research, or even complete clinical shadowing abroad.

Learn all about study abroad!

How To Study Abroad sessions are held in the lobby of Tomlinson Hall at 5pm the second Tuesday of every month. Stop by to learn more about your study abroad options here at CWRU. No appointment necessary! The next session is Tuesday, November 10.

France on Campus Award!

Student organizations can apply for a $3000 grant to discover, celebrate and support initiatives that explore France in creative ways. Film director Wes Anderson, Kickstarter and OrgSync have partnered to provide mentoring and funding. The deadline to apply is November 22. Learn more here!

Visit http://www.case.edu/studyabroad/ for more information about opportunities through the Office of Education Abroad.

International Education Week is November 16-20

The theme for International Education Week 2015) is "Immigration: Beyond Borders." Go to this website or click the image above for more information.

think: study abroad

SPRING SEMESTER CWRU COURSES

SPRING BREAK ABROAD

The Netherlands

Gender and Sexuality Justice – LGBT Life in Contemporary Dutch Culture (SASS 375/575)

Integrated Mental Health and Substance Abuse (SASS 375B/575)

Bioethics Policy and Practice: Public Health in the Netherlands (BETH 315B/415B)

Social Justice: Health and Violence Prevention (SASS 325/575)

Guatemala

Community Based Child Welfare (SASS 375D/575)

Poland

Invisible Groups in a New Poland (SASS 375C/575)

England

The Thames Watershed (USNA 272)

Jordan

The Arab World Experience (WGST/ARAB/ETHS 349)

France

French Connections: A Cross-Cultural Comparison of Medical Ethics (BETH 315D/415D)

MAY ABROAD

The Netherlands

Bioethics Policy and Practice: Death, Dying and Euthanasia: Netherlands and the USA (BETH 315G/415G)

India

Global Issues, Health, & Sustainability in India (EECS 342i)

Spain

Bioethics Themes as Expressed in Spanish and American Culture: Film, Television, and Literature (BETH 315F/415F)

NON-CREDIT SPRING BREAK ABROAD

Nicaragua

Alternative Spring Break in Nicaragua (Center for Civic Engagement and Learning)

APPLY TODAY

www.case.edu/studyabroad

studyabroad@case.edu

CASE WESTERN RESERVE UNIVERSITY | CENTER FOR INTERNATIONAL AFFAIRS

Updates and Reminders from International Student Services

UPDATE: A Redesigned I-20 for F-1 Students

The format for the Form I-20, "Certificate of Eligibility for Nonimmigrant Student Status," has recently changed as part of the Student and Exchange Visitor Information System's (SEVIS) Release 6.21. As of June 26, 2015, any student who has been issued a Form I-20 from ISS will receive the new format. If you have an older version of the I-20 issued before June 26, 2015, don't worry, it's still perfectly valid. By July 1, 2016, the government will require all F student visa holders and their dependents to be in possession of this new I-20.

ISS has been systematically processing new I-20s for all students, beginning with newly admitted students. ISS is now processing I-20s for all current students with the process being completed before Thanksgiving.

When your new I-20 is ready to be picked up, you will receive an email with specific instructions from ISS. **ISS asks that you collect you I-20 promptly. This is essential to maintaining your visa status. There is no need to contact ISS and request issuance of the new I-20 sooner than the office is prepared to provide it. Please wait patiently for ISS to contact you.**

If you have questions about this process, please feel free to contact ISS by email at international@case.edu or by stopping in during walk-in hours.

For more information visit DHS' Study in the States website.

End of Semester Reminders

DO YOU NEED TO EXTEND YOUR I-20 OR DS-2019?

If you're not planning to graduate in May 2016, but you have a January 2016 expiration date on your immigration document (either I-20 or DS-2019), you need to extend the validity of the document before it expires to properly maintain your visa status. Visit ISS during walk-in hours (Monday, Tuesday, Thursday, Friday- 11 a.m. to 3 p.m.) to discuss this simple process.

It's best to submit your extension request by mid- November to ensure that everything is processed before your document expires and you depart for Winter Break. If your document expires, that's a violation of your visa status and there's no way for ISS to help you resolve it. You'll need to exit the US immediately and make arrangements from abroad to obtain a new I-20 from ISS and possibly a new visa stamp in your passport. To ensure a smooth process, please work with ISS as soon as possible to obtain an extended immigration document!

LEAVING THE U.S. DURING THE BREAK?

If you plan to travel outside of the U.S. during the break, please be sure to check the second page of your new format I-20* (if you are in F-1 status) or the lower right side of your DS-2019 (if you are in J-1 status) to see when your document was last signed. A travel signature is valid for up to one year with just two exceptions: (1.) If you will be traveling to Canada, you should have a travel signature that is no more than six months old. (2.) If you are currently approved for post-completion OPT, a travel signature is valid for only six months. Please come to ISS for a travel signature during walk-in hours.

*All F-1 students are being issued new I-20s in the government's new design. Be sure to collect yours promptly when ISS notifies you by email.

TRAVELING WITHIN THE UNITED STATES?

Many students think that their passport and visa documents are needed only when traveling abroad. WRONG!

If you are planning a trip within the United States by car, bus, train or airplane, to U.S. cities near or far, it is essential that you have your passport and visa documents with you (in a very safe place, of course!). In recent years, there has been heightened security not only at all border crossings, but also at bus terminals, train terminals, and airports throughout the United States. International students may be stopped and questioned randomly. Therefore, students should have their passport, visa documents (I-94 printout and properly signed SEVIS I-20 or DS-2019), and CWRU student ID card with them for ALL distance travel. A person without valid travel documents can be arrested, threatened with deportation and taken into Department of Homeland Security (DHS) custody. We certainly don't want any of these things to happen to you!

PLANNING TO TAKE A CRUISE?

Before sailing off on vacation, be sure to refer to this very important information. There are many things to consider as an international student when it comes to taking a cruise!

International Student Success Series-November & December Topics

This series is an extension of orientation programming and is designed to help international students transition and better understand the social and academic culture at CWRU.

NOV 11: BEING IN A HEALTHY RELATIONSHIP (Title IX)

Dating on campus can be confusing and difficult due to cultural differences. What's the difference between harassment and flirting in America? How do you set personal boundaries?
What does Sexual Misconduct really mean and what is included in the definition? Find out the context of a healthy vs. an unhealthy relationship and how to help yourself or intervene for others.

NOV 18: IDIOMS, PHRASAL VERBS AND SLANG (ESS)

The English language is considered to be one of the most highly idiomatic in the world. English spoken every day is full of expressions like "check it out" or "hang on". Learning these can help improve your English speaking but also understand and recognize common idioms and phrasal verbs.

NOV 25: AMERICAN FOOD AND YOUR HEALTH (Health)

Do you have questions about Western food culture? What are all the condiments used for? Why is pizza everywhere, and cheese on everything? Learn about the culture of food, as well as tips and techniques for healthy and nutritious eating.

DEC 2: TRAVELING IN AMERICA-TIPS AND SUGGESTIONS (ESS)

Are you considering visiting other cities in the United States during your studies? Come learn first-hand some ideas on where to go, what to bring, how to navigate, and what to expect across the country. Get a good understanding so you can enjoy your travels!

UPDATE: DHS Proposes New Rule for OPT STEM Extension:

http://students.case.edu/international/news/9005.newx

Last Chance to Complete an Online OPT Workshop:

http://students.case.edu/international/news/9006.newx

Office of Undergraduate Studies

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Cleveland, OH 44106-7028

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Fax: 216-368-4718
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November 2015

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Attend an Upcoming SAGES Writing Portfolio Workshop

Professor Eric Chilton, English lecturer and SAGES writing portfolio coordinator, will lead workshops to help students complete their portfolios by covering the requirements and guidelines, and helping students assemble their work and draft the reflective essay.

Students are encouraged to bring papers from their SAGES classes or a computer to access their work.

The remaining workshops will be held on the following days and times in Bellflower Hall, Room 207:

- *Monday, Dec. 7, from 12:30 to 1:45 p.m.*
- *Friday, Dec. 11, from 12:30 to 1:45 p.m.*

Pizza will be served at these workshops.

If you have any questions, please email Eric Chilton at emc88@case.edu.