

Visiting Undergraduate Student Application
For students not enrolled as degree candidates at Case Western Reserve University.

Please type or print.

Student Information		
Last Name	First Name	Middle Initial
Email Address	Permanent Phone Number	Current Phone Number
Date of Birth (MM/DD/YYYY)	Planned Term of Study at CWRU (Indicate Year): Fall _____ Spring _____ Summer _____	
Address (Check to which address information should be sent.)		
Permanent Address		
City	State	Zip Code
Current Address		
City	State	Zip Code
Emergency Contact		
Name	Relationship to You	Phone Number
Street Address	City and State	Zip Code
Demographic Information		
Are you a: U.S. Citizen Permanent Resident International Student		
Country of Citizenship: _____ If not a U.S. citizen, specify VISA type: _____		
Gender: Female Male Other Unknown		
Ethnicity (Check one): Hispanic or Latino (a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin Not Hispanic or Latino		
Race (Check all that Apply): American Indian or Alaskan Native Native Hawaiian or Pacific Islander White Black or African American Asian Other		

Current Student Status			
College student currently enrolled at (specify college below) College student not currently enrolled in any postsecondary institution. High school graduate admitted to (specify college below) High school graduate not currently enrolled in any postsecondary school.			
Please note: Enrollment is not permitted if an application is pending with Undergraduate Admissions or the student has been admitted to a degree program at CWRU.			
Education			
High School Attended		Date of Graduation	
List in chronological order all undergraduate institutions attended.			
Undergraduate College	From (date) To (date)	Degree Granted or Expected	
Undergraduate College	From (date) To (date)	Degree Granted or Expected	
Courses in which you intend to enroll (Registrar: Class Search)			
Subject	Course Number	Subject	Course Number
Subject	Course Number	Subject	Course Number
Subject	Course Number	Subject	Course Number

Conditions of Visiting Student Enrollment

A visiting student is defined as: 1) an individual who is attending another college or university and who wishes to transfer credits earned at Case Western Reserve University to that institution; or 2) a non-degree individual (i.e. does not hold, nor is currently pursuing, an undergraduate or advanced degree) who would like to enroll for credit in courses for which their background experiences qualify them.

A visiting student must submit a Visiting Undergraduate Student Application. In lieu of completing the Dean's/Registrar's section, CWRU will accept an official letter from the home institution certifying that the student is in good academic standing, is not subject to disciplinary probation, and is eligible to resume studies at their home institution.

A visiting student will work with the dean, in the Office of Undergraduate Studies, responsible for advising non-degree students when it is time to register for courses. The student will receive instructions regarding registration at the time they are notified of their acceptance to CWRU. Students are encouraged to submit a transcript with this application in order to account for prerequisites and course readiness.

A visiting student is subject to policies outlined in the Case Western Reserve [University Bulletin](#) and [University Policies](#) (including registration dates, class withdrawal, academic integrity, etc.).

All registered students of the University may use the services provided by University Health and Counseling Service as their primary care facility. University Health and Counseling Service requires the completion of a medical history and an immunization record by students. Medical histories, immunization records, and Case Western Reserve University Medical Plan Waiver forms are available from University Health and Counseling Service by calling 216.368.2450.

The student's home institution will determine the transfer of credit earned at CWRU. Please confer with the appropriate official at your home institution if you have questions about the transferability of CWRU courses.

The privilege of enrolling as a visiting student for more than one semester is subject to the following limitations:

1. A minimum grade point average of "C" must be maintained.
2. All visiting students are limited to a maximum of 30 semester hours and they may not register in more than five semesters, summer session included.

Signature	Date
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I give permission to my home institution to release information about my academic and disciplinary record.

Last Name	First Name	Middle Initial
Signature		Date

TO BE COMPLETED BY YOUR REGISTRAR OR DEAN

I certify that the above named student has our permission to enroll as a visiting student at Case Western Reserve University. The student is in good academic standing and has not been subject to any disciplinary action. The student is eligible to return to his/her home institution.

College/University Name			
Street Address		City and State	Zip Code
Grade Point Average	Hours Earned	Disciplinary Standing:	Probation
		Good	Censure
		Warning	Suspension (explain below)
Explanation/Special Conditions			
Signature of Dean/Registrar			Date

Deadlines: Fall Semester: July 1
Spring Semester: December 1
Summer Term: 2 Weeks Prior to Start of Summer Session you plan to attend

Please return the completed application to:
Case Western Reserve University
Office of Undergraduate Studies
10900 Euclid Ave.,
Sears Building 447
Cleveland, Ohio 44106

Email: ugstudies@case.edu
Phone: 216.368.2928
Fax: 216.368.4718