### **Viewing Curriculum Progress and Quiz Scores**

#### Procedure

Begin by logging in to Adobe Connect at *connect.case.edu* 

CASE WESTERN RESERVE       UNIVERSITY       total       Home       Content       Training       Beetings       Seminar Rooms       Event Management       Reports       Administration					
Create New: A MEETING CONTENT WIRTUAL CLASSROOM COURSE MC CURRICULUM					
My Calendar 🧾 My Tra	aining 🍕 Training Catalog	🧖 My Meeti	ngs	2) Resource	es
Training Catalog 🚺	🗋 Training Catalog /				CAPS Prep: Introd
Training Catalog	Name	Type I	Opens	Closes	Title
	CAPS Prep: Introduction to Fina	Course	09/3		

Step	Action
1.	After you are logged in to Connect, the Home screen appears.
	Click the <b>Training</b> tab. Training

Hom	e Content T	raining Meeti	ngs - Seminar Rooms - E	vent Managem	ient Reports	Administ	ration		
<u> </u>	User Training >	ikz19	My Training   Training	Catalog   Us	ers and Group	os Traini	ng Dash	board	
	New Curriculum	New Course	New Virtual Classroom	New Folder	Delete	Up One L	evel	Move	
~	Name >				Type +	10 +	Opens		Clo
	AP Testin	a Resources			Folder				
П	Einancial	Management R	esources		Folder				
г	HIST 311	Modern Techn	ology Resources		Folder				
	Test Reso	urces			Folder				
П	CAPS Exa	ш			Course		06/18/	/2010 12:00 PM	
	History of	Modern Comp	uters		Course		04/13/	2011 1:00 PM	283
Г	AP Testing		Curriculum		11/22/	/2010 10:00 AM			
	🇰 Financial Management		Curriculum	finmgmt	08/23/	2010 11:15 AM	•		
-	M HIST 311	Modern Techr	ology		Curriculum	HIST311	04/13/	/2011 11:45 AM	
	Test				Curriculum		03/02	2011 10:00 AM	

Step	Action
2.	The Training screen appears. It lists all curricula and courses that you have
	created. Select the curriculum you wish to view from the list.



# Information Technology Services Reference Guide Viewing Curriculum Progress and Quiz Scores

CASE WESTERN RESERVE			My Profile
Home   Content   Training   Meetings   Seminar Rooms	Event Management   Reports   Ac	Iministration	
Shared Training   User Training   My Training   Train	ing Catalog Users and Groups	Training Dashboard	
User Training > kxz19 > # HIST 311: Modern		ports	
Add Item Remove Item Move ↑			
HIST 311: Modern Technology	Curriculum Information		Edit
A History of Modern Computers	Name:	HIST 311: Modern Technology	
	ID:	HIST311	
	Summary:		
	Open Date:	04/13/2011 11:45 AM	
	Close Date:	-	
	URL:	https://connect.case.edu/hist311/	

Step	Action
3.	The Curriculum Information screen appears.
	Click the <b>Reports</b> link.   Reports

CASE W	ESTERN RESERVE R S I T Y rs. 1826
Home Content Tra	aining Meetings   Seminar Rooms   Event Management   Reports   Administration
Shared Training   U	ser Training   My Training   Training Catalog   Users and Groups   Training Dashboard
	<mark>≥ kvz19</mark> > ∰ HIST 311: Modern Technology
	Training Catalog Settings   Manage Enrollees   Notifications   Reports
Summary   By User	rs   <u>fv Item</u>
Report Filters.	to hilters have been set.
Curriculum Informa	stion
Name:	HIST 311: Modern Technology
ID:	HIST311
Open Date:	04/13/2011 11:45 AM
Close Date:	
URL:	https://connect.case.edu/hist311/
Curriculum Status	
Enrolled Users:	1
Users Completed:	1
Users In Progress:	0

Step	Action
4.	The Curriculum Information screen appears. It lists information such as the curriculum URL and curriculum statistics such as the number of enrolled users, the number of users who have completed the curriculum, and the number of users who are in progress. Click the <b>By Users</b> link to see information on each individual.
	<u>By Users</u>



#### Information Technology Services Reference Guide Viewing Curriculum Progress and Quiz Scores

CASE WESTERN RESERVE					
Home Content Training Meet	Home Content Training Meetings Seminar Rooms Event Management Reports Administration				
Shared Training   User Training   My Training   Training Catalog   Users and Groups   Training Dashboard					
User Training >    Kz219 >					
Download Report Data					
Report Filters: No filters have been set.					
Name >	Status →	Date Taken →	Certificate # 🔸		
Kristen Kolenz (kxz19)	Complete	04/13/2011 1:58 PM	1589061		

Step	Action
5.	The By Users screen lists the students enrolled in the curriculum and their status (complete, in progress, failed).
6.	Click on the <b>Download Report Data</b> button to save the report as a .csv file that can be saved and opened in Excel.         Download Report Data
7.	Click on a student's name to see their scores for each course and/or quiz in the curriculum.

CASE WESTERN RESERVE				
Home Content Training Meetings Seminar Rooms Event	Management   Reports   Administration			
Shared Training   User Training   My Training   Training Cata	log   Users and Groups   Training Dashboard			
User Training > image kxz19 > image HIST 311: Modern Technology	зду			
Curriculum Information   Training Catalog Settings   Manage En	- In the Continue I Describe			
	oliees   Notifications   Reports			
Summary   By Users   By Item				
Report Filters: No filters have been set.				
Curriculum Summary	Completion Requirements			
Curriculum Name: HIST 311: Modern Technology	A History of Modern Computers - Required			
Enrollee: Kristen Kolenz				
Summary:				
Open Date: 04/13/2011 11:45 AM				
Close Date: -				
Status: Complete				
Cumulative Score: 10 / 10				
Certificate #: 1589061				
Certificate #: 1389001				
Curriculum Contents hide details show details				
Name	Status Score Date Taken Attempts B-ports			
A History of Modern Computers	Passed 10/10 04/13/2011 1:58 PM 1/ Unlimited By Questions			
override				

Step	Action
8.	The Curriculum Summary for the student appears. In the Curriculum Contents area at the bottom of the screen, each course in the curriculum is listed. To see the student's responses to quiz questions in the course, click the <b>By</b> <b>Questions</b> link.



# Information Technology Services Reference Guide Viewing Curriculum Progress and Quiz Scores

CASE WESTERN RESERVE		
Home   Content   Training   Meetings   Seminar Rooms   Event Management   Reports   Administration		
Shared Training   User Training   My Training   Training Catalog   Users and Groups   Training Dash	poard	
User Training > 📴 kx219 > 🎆 HIST 311: Modern Technology		
Curriculum Information   Training Catalog Settings   Manage Enrollees   Notifications   Reports		
Summary   By Users   By Item		
Download Report Data Printable Version		
A History of Modern Computers		
Quiz Responses and Results		
12 08 04 0		
Who waan't a cofound		
# Correct		
# Incorrect		
Question	Correct	Score
1 Who wasn't a cofounder of Apple?	~	10

Step	Action
9.	The student's quiz answers appear. For each question, it is indicated if the student answered correctly and the score received.
10.	This completes the process of viewing curriculum progress and quiz scores. End of Procedure.

