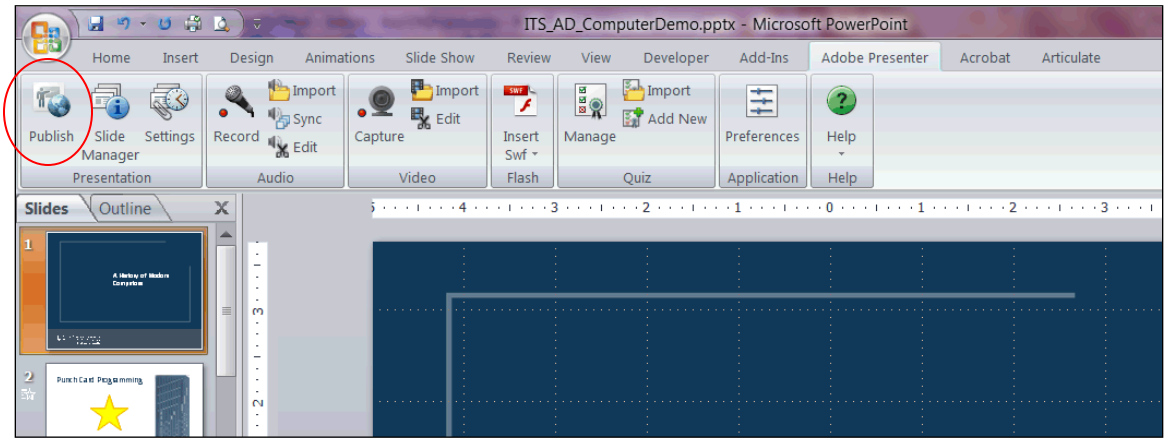
Publishing to Adobe Connect

Concept

Adobe Presenter is designed to work seamlessly with Adobe Connect Pro, an enterprise service that is available to all members of the Case Western Reserve University community. When Adobe Presenter presentations are published to the Adobe Connect server, the presentations can be loaded into online meetings, transformed into courses, or launched as-is in a Flash-supported environment. This topic will explain how to publish an Adobe Presenter presentation to Adobe Connect.

Procedure

Begin by opening a PowerPoint presentation.



Step	Action
1.	Activate the **Adobe Presenter** tab. Click the **Publish** button.
2.	The Publish Presentation window appears. Activate the **Adobe Connect Pro** tab.

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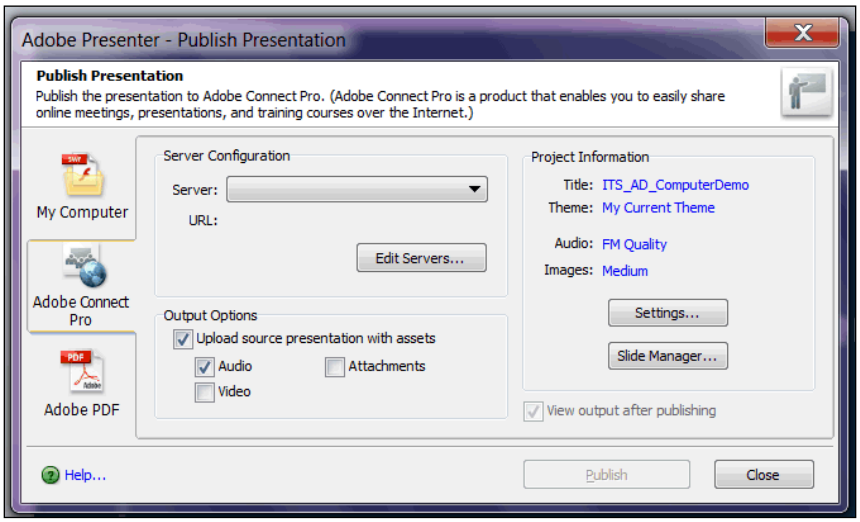
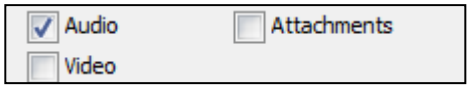
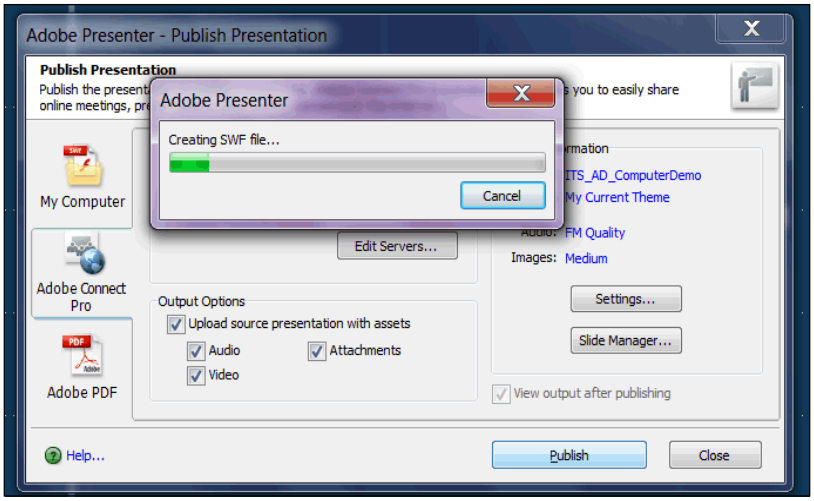
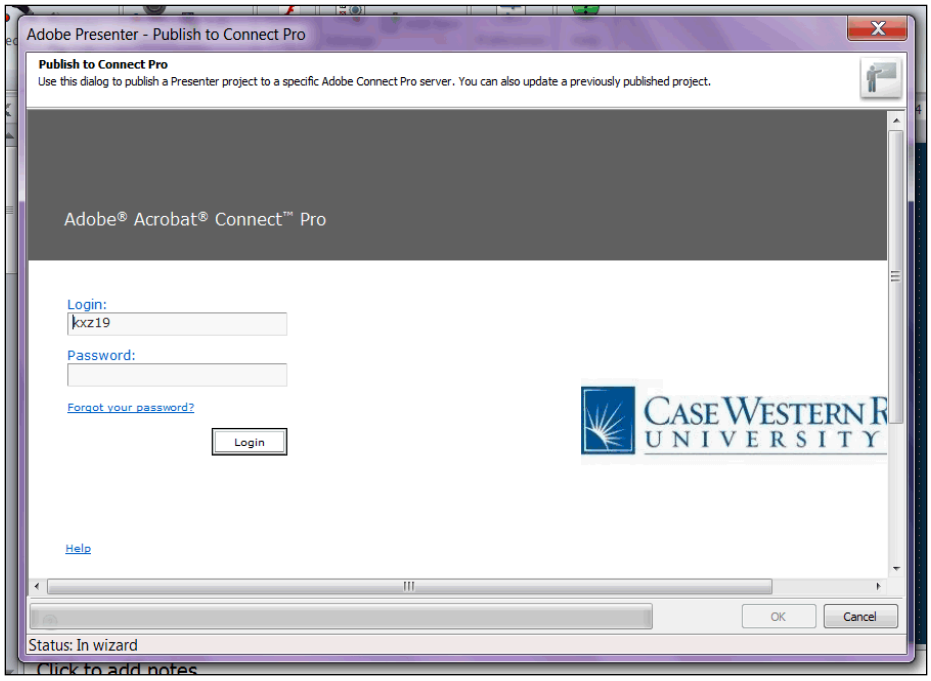
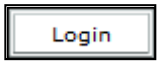


Step	Action
3.	Click the **Server** list.
4.	Select the **Adobe Connect** item from the list. Note: This server was entered into the Settings window in the topic called "Setting up Adobe Connect Server."
5.	If it is not checked already, click the **Upload source presentation with assets** option.
6.	Place checkmarks in the **Audio**, **Video** and **Attachments** options. 
7.	Click the **Publish** button.



Step	Action
8.	A window will appear to display the application's progress of turning your presentation into a .swf file.



Step	Action
9.	The Adobe Connect Pro login screen appears. Enter your CWRU Network ID and password. Click the **Login** button. 

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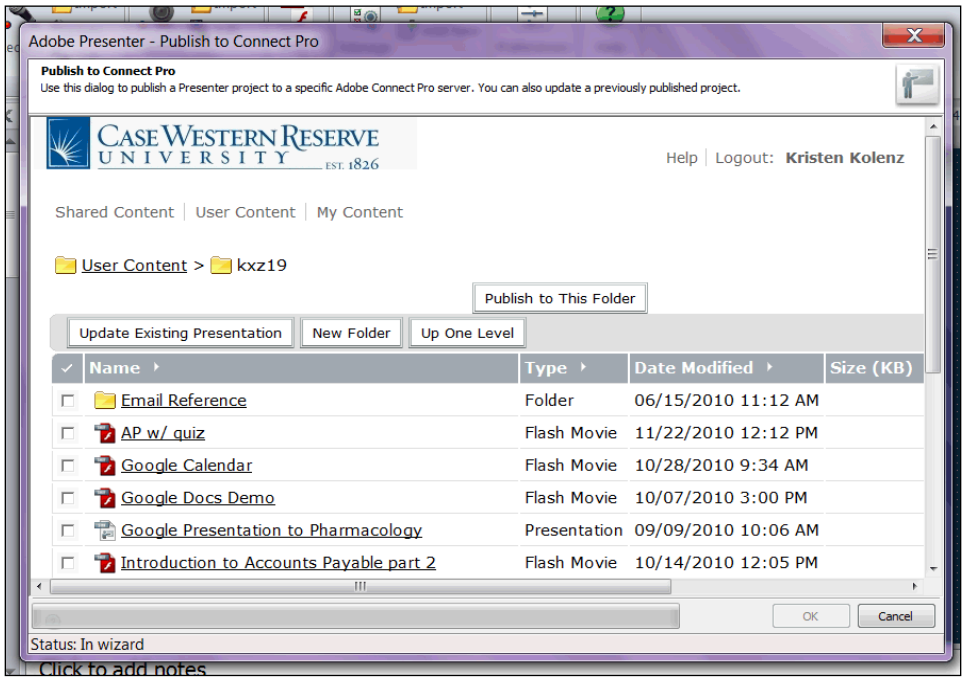
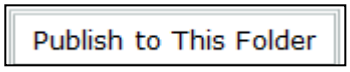
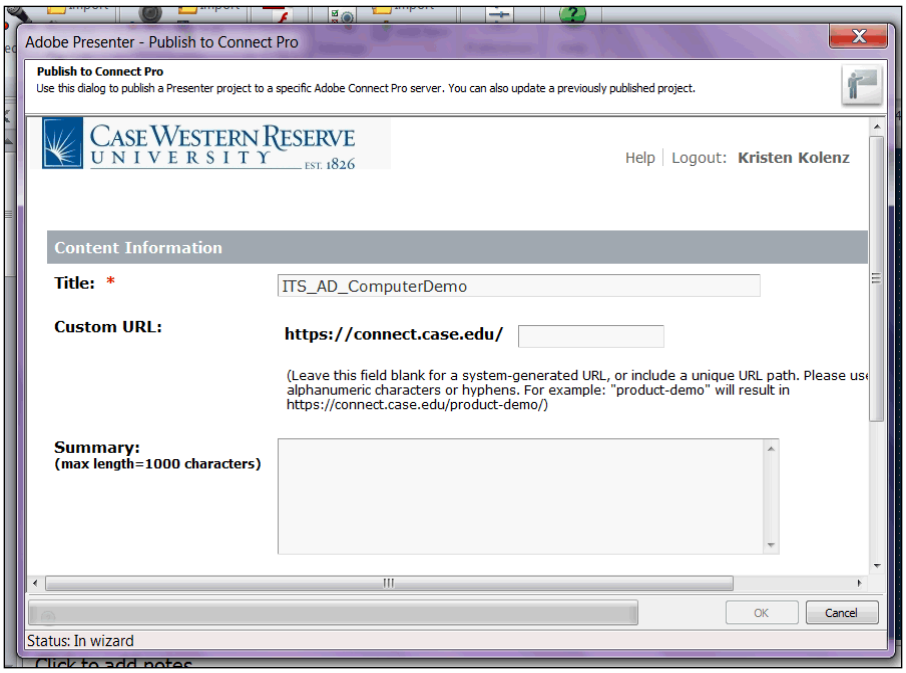


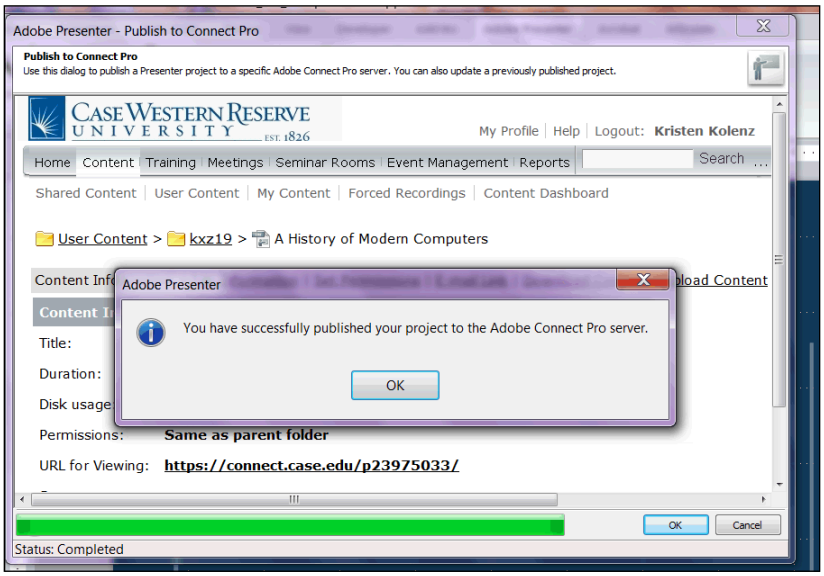
Step	Action
10.	Your Adobe Connect user content folder appears. Click the **Publish to This Folder** button. 



Step	Action
11.	The Content Information screen appears. In the **Title** field, the default title of the presentation is its file name. If desired, enter a different title into the field.
12.	The **Custom URL** field enables you to create a specific URL for your presentation. It is useful to those who will be sending out links to their presentations

A custom URL enables you to assign an appropriate URL to your presentation, such as "https://connect.case.edu/ECON101week1." This makes the URL friendlier to read, understand, and type if needed. If you are going to create a course in Adobe Connect from this content, it is a best practice to leave this field blank and allow the system to assign a URL. System-generated URL's are made of a short string of random letters and numbers.

Step	Action
13.	Click the **Finish** button.
14.	A confirmation appears. It may take a few minutes for the presentation to publish. Do not close the Publish window until a confirmation appears.



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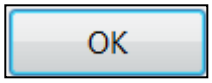
Step	Action
15.	When the presentation has published successfully, a window will appear to notify you. Click the **OK** button. 
16.	The Content Information screen appears. To view your presentation, click the **URL for Viewing** link. After a brief loading screen, your presentation will appear.
17.	Once published, you may share your presentation in a meeting, by directing your audience to its URL, or by creating a course from it. For directions on creating a course, please see the section of this manual called "Creating Curriculum." For directions on creating a meeting, please see the Adobe Connect user guide. **End of Procedure.**